# GENERAL INFORMATION

## LOCATION

SKEMA BUSINESS SCHOOL OPERATES AT SIX DIFFERENT SITES IN:

- FRANCE: Lille - Paris - Sophia-Antipolis
- BRAZIL: Belo Horizonte (MG)
- CHINA: Suzhou - USA: Raleigh (NC)

## PROGRAMS & FACULTY

- The Grande École degree of SKEMA (Master in Management) is recognized by the French State as “Master” level.
- The BBA degree of SKEMA (BBA in Global Management) is recognized by the French State as “Bachelor” level.
- There are more than 8,500 students present on our campuses in Asia, Europe and America.
- The school itself is international in nature: 35% international students, Ranked in the Financial Times 6 campuses (France, USA, China and Brazil)
- BBA, Master, PhD programs and Executive MBA 100% taught in English, Specialized in the Knowledge Economy in the following areas: Entrepreneurship, Technology and Innovation Management; Information and Knowledge Management; Risk Management: Industrial Dynamics, Sustainable Development, Globalization
- The faculty is organized in three cross-disciplinary academies: Globalization, Digitalization and Innovation. It is composed of both French and international professors of very high academic standards.

## INTERNATIONAL OFFICE

### ADDRESS

- **HEAD OF THE INTERNATIONAL OFFICE**
  - Sophia-Antipolis Campus:
    - 60 rue Dostoïevski - CS 30085
    - 06902 Sophia Antipolis Cedex - France
    - TEL.: +33 (0)4 93 95 44 44 - FAX: +33 (0)4 93 65 45 24
  - Lille Campus
    - Avenue Willy Brandt
    - 59777 Eurallii - France
  - Paris Campus
    - Pôle Universitaire Léonard De Vinci, Esplanade Mona Lisa - Courbevoie
    - 92916 Paris La Défense Cedex - France

### INSTITUTIONAL CONTACTS

- **Patrice HOUDAYER**, Vice Dean International, Programs and Student Life
  - patrice.houdayer@skema.edu
- **Amanda NAGELE**, International Office Manager
  - amanda.nagele@skema.edu
- **Fannie BLAS**, Project Manager for International Development
  - fannie.blas@skema.edu
- **Claire METZGER**, Student Academic Advisor
  - claire.metzger@skema.edu
- **Patrice RAYNAUD**, International Coordinator - BBA double degree
  - patrice raynaud@skema.edu
- **Sophie SCHULZ**, International Coordinator - Inbound Exchanges
  - sophie.schulz@skema.edu
- **Tracy JONES**, Student Academic Advisor
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- **Sanae FUKUMA**, International Coordinator
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- **Stephanie SCHULZ**, International Coordinator - Inbound Exchanges
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- **Lionel SCHANDER**, International Coordinator - Inbound Exchanges
  - lionel.schander@skema.edu
- **Sophie RAYNAUD**, International Coordinator - Outbound Exchanges
  - sophie.raynaud@skema.edu
- **Chantal HANQUIZ**, International Coordinator - Outbound Exchanges
  - chantal.hang@skema.edu
- **Lynda NOLAN**, International Coordinator - Inbound Exchanges
  - lynda.nolan@skema.edu

## MOBILITY CONTACTS FOR INCOMING & OUTGOING STUDENTS

### MASTER & BBA PROGRAMS

**SOPHIA ANTIPOLIS CAMPUS**
- **Sophie RAYNAUD**, International Coordinator - Outbound Exchanges (North & Latin America, Australia)
- **Patrice HOUDAYER**, Vice Dean International, Programs and Student Life

**PARIS CAMPUS**
- **Sanaz FUKUMA**, International Coordinator

**LILLE CAMPUS**
- **Chantal HANQUIZ**, International Coordinator - Outbound Exchanges (Europe, Asia, Africa, Middle East)
- **Lynda NOLAN**, International Coordinator - Inbound Exchanges

### GENERAL E-MAIL

- General e-mail contact INCOMING EXCHANGE: studentexchange.incoming@skema.edu
- General e-mail contact OUTGOING EXCHANGE: studentexchange.outgoing@skema.edu

## INCOMING EXCHANGE STUDENT INFORMATION

### ACADEMIC CALENDAR

- **FALL SEMESTER**: August/September to December
- **SPRING SEMESTER**: January to April/May

### DEADLINES

- **NOMINATION**: Fall semester: End of April
  - Spring semester: Early October
- **APPLICATION**: Fall semester: Mid May
  - Spring semester: End of October

### APPLICATION PROCEDURE

Online application; supporting documents are outlined therein

### LANGUAGE REQUIREMENTS

Regular Exchange Students: TOEFL (550 ITP, 79 iBT), TOEIC 830, IELTS 6.5
Dual Degree Exchange Students: TOEFL (570 ITP, 88 iBT), TOEIC 870, IELTS 7

### PROGRAMS AVAILABLE FOR EXCHANGE STUDENTS

- **Master Program** - [http://www.skema.edu/international/Exchange%20IN/grande-ecole-programme](http://www.skema.edu/international/Exchange%20IN/grande-ecole-programme)
- **BBA Program** - [http://www.skema.edu/international/Exchange%20IN/bachelor-programme](http://www.skema.edu/international/Exchange%20IN/bachelor-programme)

Areas of concentrations: Business and Management, Project Management, Marketing, Finance and Accounting, Strategy, Entrepreneurship, Technology and Innovation Management; Information and Knowledge Management; Risk Management: Industrial Dynamics, Sustainable Development, Globalization

### GRADING SYSTEM

- French classes at different levels are offered to international students.
- Grades are on a US-based system: A (4.0) to F (1.0)

### ORIENTATION

Incoming exchange students must participate in the Orientation Day which takes place at the beginning of each semester. The Orientation Day introduces international students to the various services and systems in operation at SKEMA Business School. They will get all the academic and practical information they need for their studies: confirmation of course choices, class schedule, student card, computer account, campus tour, Residence Permit information, presentation of student associations.

### VISA INFORMATION

Non-European students coming to SKEMA in France for more than 3 months need a long-stay student visa and must apply for a Residence Permit when they arrive at SKEMA. They will be assisted by the International Office. International students studying in Raleigh, Suzhou or Belo Horizonte will also be assisted to prepare their student visas. Sophia Antipolis campus: residencepermits@skema.edu | Lille campus: residencepermitslille@skema.edu | Paris campus: residencepermitsparis@skema.edu | Raleigh, Suzhou, Belo Horizonte: international.campuses@skema.edu

### INTERNATIONAL STUDENT GUIDE

All practical information will be available on SKEMA’s online platform “Welcome Pack”. After completing the online application, students accepted for an exchange will receive an email with their login and password to access this platform.
SKEMA CAMPUSES GENERAL INFORMATION

SOPHIA ANTIPOLIS - France

General background: The Sophia Antipolis campus is located on the French Riviera in Sophia Antipolis, a technology park which is home to several famous companies, research institutes and schools of higher education. Most of SKEMA’s students live either in Antibes or Juan les Pins, coastal towns close to Sophia Antipolis, easily accessible by bus.

Housing & Food: SKEMA has negotiated a certain number of apartments close to the campus. The housing usually costs an average of €550/$1000 per month. Students can eat at university dining halls (cafeteria) or at several small restaurants/cafés on campus which serve breakfast, lunch and dinner.

Transport: The nearest airport to SKEMA US campus is Raleigh-Durham International Airport (RDU) which is about 24 km away. Your student ID gives access to the free Wolfline bus transport to go anywhere on campus and in Raleigh.

Campus facilities: Students have access to all NCSU facilities including impressive sporting facilities and libraries, bus lines, health center, dining halls, and much more.

LILLE - France

General background: The Lille campus is located in the town center between the two railway stations (Lille Flandres & Lille Europe), next to the old town and the business center. Lille is only 1 hour from Paris, 38 minutes from Brussels and 1 hour 20 minutes from London. Lille is the main student town after Paris. The region is well known for its dynamic economic activity: several companies have set up their headquarters here in order to be logistically at the center of Europe.

Housing & Food: Students can eat at the University Restaurant near the school. On the campus, a cafeteria offers quick snacks at reasonable prices. The school is located above the shopping center where you can find Carrefour supermarket.

Transport: Most students arrive either at the Lille Flandres station or the Lille Europe station. Ilévia is the company that runs all the buses, tramways and metro. They offer low prices for students under 28.

Campus facilities: There are computer labs and wireless networks on the Lille campus, including the library and the common facilities.

PARIS LA DÉFENSE - France

General background: The campus is situated in the modern Pôle Universitaire Léonard de Vinci, in La Défense. An area with 150,000 employees, 1,500 companies (15 of the first 50 worldwide) and 20,000 inhabitants. Near Paris center: 10 minutes from the Champs Elysées and 20 minutes from the Eiffel Tower.

Food: 3 self-service restaurants inside the Pôle Universitaire Léonard de Vinci

Transport: Most students arrive either at Roissy Charles de Gaulle airport or Orly airport. Students take the metro (subway) or bus to get to campus.

Campus facilities: Free access computer stations Internet access, 11 lecture theatres amphitheaters from 125 to 250 seats, Student halls

Raleigh - NC - USA

General background: The SKEMA US campus is situated in Raleigh, North Carolina, about 1h by plane from NYC. The SKEMA building is located on the Centennial campus of our partner North Carolina State University and is surrounded by many international companies.

Housing & Food: SKEMA provides students with a Raleigh Housing Guide which includes a number of student residences located on and around campus. All apartments are close to the SKEMA campus (access by bus) and fully equipped. The housing usually costs an average of $500/€1000 per month. Students can eat at university dining halls (cafeteria) or at several small restaurants/cafés on campus which serve breakfast, lunch and dinner.

Transport: To get from the airport to campus, students can go by taxi (1h30mn & cost 120 RmB), train (1h30mn- cost 120 RmB) or bus (2h30mn- cost 130 RmB). As a service to students, SKEMA will be organizing shuttle buses from Shanghai Pudong Airport to Suzhou campus on selected dates at the beginning of each semester (cost of 200 RmB).

Campus facilities: All essential services are available on campus: restaurants, laudromat, travel agent, phone card kiosk, buses, taxis, etc. Nearby, there is a large library and sport facility.

Suzhou - China

General background: Suzhou has been called the Venice of the East because of its many canals, beautiful natural environment and traditional gardens. Situated one hour from Shanghai (2nd industrial city of China), Suzhou is a well-known high-technology center with 118 of the top 500 companies in the world.

Housing & Food: SKEMA has negotiated a certain number of apartments close to the campus. The housing usually costs on average $350 per month.

Transport: To get from the airport to campus, students can go by taxi (1h30mn & cost 600-800 RmB), train (1h30mn- cost 120 RmB) or bus (2h30mn- cost 130 RmB). As a service to students, SKEMA will be organizing shuttle buses from Shanghai Pudong Airport to Suzhou campus on selected dates at the beginning of each semester (cost of 200 RmB).

Campus facilities: All essential services are available on campus: restaurants, laudromat, travel agent, phone card kiosk, buses, taxis, etc. Nearby, there is a large library and sport facility.

Belo Horizonte - Brazil

General background: Belo Horizonte, Brazil’s third most important city for business, is 360km from Rio de Janeiro and 500km from São Paulo. It is ranked among the 10 most dynamic cities for business in Latin America by the magazine América Economia and is also considered the Brazilian Silicon Valley with more than 200 startups and 10 incubators.

Housing & Food: SKEMA has negotiated a certain number of apartments in hotel residences close to the campus. The housing usually costs an average of $450/$500 per month.

Transport: Flights from Europe have a layover in Rio de Janeiro or São Paulo airports before taking a domestic flight to Belo Horizonte.

Campus facilities: Students have access to the campus by public bus.

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