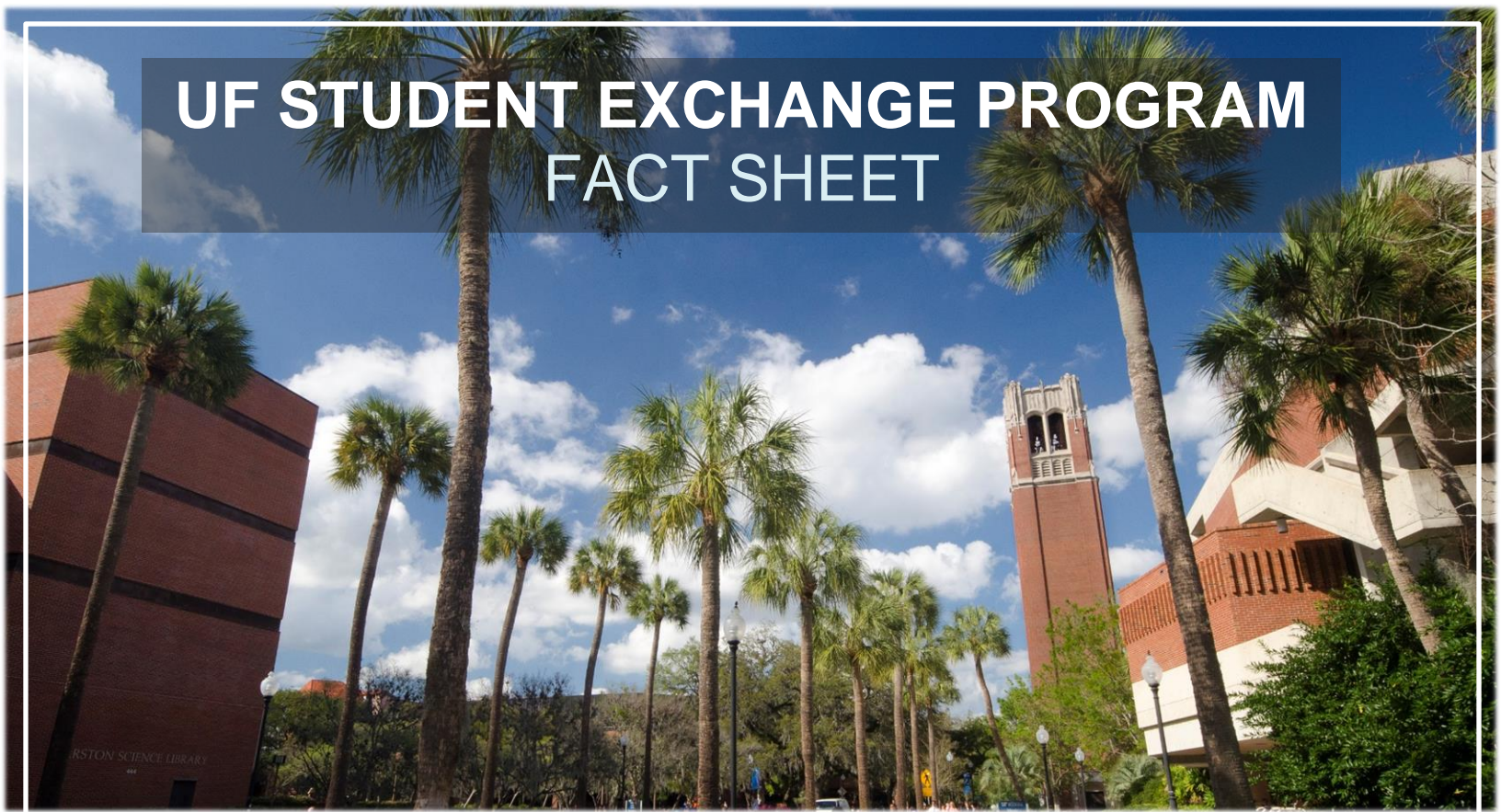


# UF STUDENT EXCHANGE PROGRAM FACT SHEET



**WARRINGTON**  
COLLEGE *of* BUSINESS



# BUSINESS EXCHANGE PROGRAMS AT THE WARRINGTON COLLEGE OF BUSINESS ADMINISTRATION

The Warrington College of Business Administration is accredited by AACSB International – The Association to Advance Collegiate Schools of Business, the European Foundation for Management Development, and the Graduate Management Admission Council. The college offers majors in Finance, Accounting, Management, Marketing, International Business, and Information Systems. The college hosts numerous research centers in real estate, entrepreneurship, and retail while boasting modern state-of-the-art educational facilities.

## INTERNATIONAL STUDENTS AT UF ENJOY:

- High quality education and American business perspectives
- A vibrant educational community with over 900 student organizations, 30 business student organizations, and over 50,000 students
- A large university campus with access to libraries, sporting events, speakers, and recreational facilities
- The natural setting, mild climate, and cultural traditions of Gainesville, Florida

## GAINESVILLE, FLORIDA

*Where nature and culture meet*

The tree lined streets of Gainesville, Florida welcome visitors and college students for abundant cultural and recreational opportunities. With a population of around 130,000 residents, Gainesville retains a small city feel with many big city amenities. It is particularly known for its independent music scene, big sporting events, bustling downtown area, and picturesque natural surroundings. Gainesville truly has something for everyone.

Find out more about Gainesville:  
<http://www.visitgainesville.com/>

## ABOUT UF

University of Florida is a major, public, comprehensive, land-grant, research university and is the oldest and largest university in the state. Florida has a long history of established programs in international education, research and service. It is one of only 17 public, land-grant universities that belong to the Association of American Universities.

UF is also accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor, master, specialist and engineer, as well as doctoral and professional degrees.

UF has 21 colleges and schools and more than 200 interdisciplinary research and education centers, bureaus and institutes, offering more than 100 undergraduate degree programs. The Graduate School coordinates more than 200 graduate programs throughout the university's colleges and schools. Professional post-baccalaureate degrees are offered in dentistry, law, medicine, pharmacy and veterinary medicine.

Read more about UF at:

<http://www.ufl.edu/about-uf/>

## UF CONTACTS

<p><b>University of Florida International Center</b></p>	<p>Contact: Ms. Amila Tica, UF Exchange Coordinator <a href="mailto:atica@ufic.ufl.edu">atica@ufic.ufl.edu</a> Phone: 001.352.294.3333</p>
<p><b>Graduate Business Exchange Coordinators:</b></p>	<p>Contacts: Ms. Ana Portocarrero, Director <a href="mailto:ana.portocarrero@warrington.ufl.edu">ana.portocarrero@warrington.ufl.edu</a> Phone: 001.352.273.0341 Fax: 001.352.392.7347</p> <p>Ms. Andrea Kim, Associate Director <a href="mailto:andrea.kim@warrington.ufl.edu">andrea.kim@warrington.ufl.edu</a> Phone: 001.352.273.0341 Fax: 001.352.392.7347</p> <p>Address: MIB/MSM and International Relations Office University of Florida. Hough Hall 220 PO Box 117164 Gainesville FL 32611-7164 U.S.A.</p> <p>Web: <a href="#">Graduate Exchange Student Page</a></p>
<p><b>Undergraduate Business Exchange Coordinators:</b></p>	<p>Contacts: Mr. Jason Ward, Director for Int. Programs <a href="mailto:International.business@warrington.ufl.edu">International.business@warrington.ufl.edu</a> Phone: 001.352.273.0167 Fax: 001.352.846.0186 SKYPE: uf.business.studyabroad</p> <p>Address: International Programs Heavener School of Business Warrington College of Business Administration 301 Heavener Hall PO Box 117160 Gainesville, FL 32611-716 U.S.A</p> <p>Web <a href="#">Undergraduate Exchange Student Page</a></p>

## APPLICATION

<b>Nomination Process</b>	Exchange Students must be nominated by their home institution in the UF online application system. <a href="#">Step-by-step instructions</a> for nominating a student can be found on the UF International Center web page.
<b>Online Application:</b>	Prospective Exchange Students receive access to the UF International Center (UFIC) online application platform after home universities submit the student nomination. Information on the <a href="#">online application process</a> can be found on the UF International Center web page.
<b>Immigration Information:</b>	<p>Upon submission of all exchange application materials, UF will send acceptance packets directly to the partner institution for distribution to the participating student(s). Acceptance packets will include the Exchange Program Acceptance Letter, DS-2019 Form (Form of Eligibility for J2 Visa Status), Department of State Welcome Brochure and Accepted Student Checklist. Upon acceptance, Exchange Students can begin applying for their J-1 Visa, finalizing their UF student record set-up, and completing pre-registration requirements.</p> <p>J-1 Students may arrive in the U.S. up to thirty days before the start date of their program and remain in the US for up to thirty days after the end-date of their program. They must maintain full time status at the university and are not permitted to work off-campus during their study program.</p>
<b>Health Insurance:</b>	All J-1 Students are required to have health insurance for the duration of their exchange program. This requirement is an opt-out system. All UF students are automatically enrolled in the UF Health Insurance Plan and billed for this expense. Students have the option of submitting a <a href="#">waiver</a> to verify they have alternative health insurance that meets the outlined requirements by the waiver deadline.
<b>Housing:</b>	<p>Students can apply to live on-campus via their online application. The campus residence hall for exchange students is named Weaver Hall and is designated as the International Living Learning Community. On-campus housing is limited and will be assigned in the order applications are received.</p> <p>UF offers support for off-campus housing through the Off-Campus Life Team, but students are ultimately responsible for securing their own housing arrangements. There are many properties and leasing agencies in Gainesville but finding a short-term lease can be difficult. Students may find it helpful to utilize locator services.</p> <p><a href="#">OFF CAMPUS LIFE</a>  <a href="#">SWAMP RENTALS</a>  <a href="#">GAINESVILLE APARTMENT &amp; CONDO GUIDE</a>  <a href="#">APARTMENT HUNTERS</a></p>

## EXCHANGE SEMESTER TIMELINE

	FALL / ACADEMIC YEAR	SPRING
<b>Online nomination:</b>	April 1	September 1
<b>Application deadline:</b>	May 1	October 1
<b>Immunization and health insurance forms:</b>	June 1	November 1
<b>Online course request form:</b>	June 1 (Recommended earlier)	November 1 (Recommended earlier)
<b>Course Registration:</b>	Course registration for business classes will occur in the months before arrival and will be verified with each student. Students must complete all application requirements prior to being registered for classes.	
<b>Recommended arrival date:</b>	Students should arrive several days before the first day of classes to check in to housing, take care of technology needs, become familiar with the UF campus, and attend mandatory orientations. Students can arrive up to a few days late with special permission.	
<b>Orientations:</b>	Business exchange students will attend two orientations prior to the start of the semester. It is mandatory for students to attend both the UF Exchange Orientation and Business Exchange Orientation. Orientations usually occur one to two business days prior to the start of classes. Students who do not attend the required orientations will be unenrolled from their courses unless other arrangements are pre-arranged with the coordinator.	
<b>Fall semester term:</b>	Mid-August to mid-December	
<b>Spring semester term:</b>	Early January to mid-May	
<b>Summer semester:</b>	Mid-May to mid-August <b>(Not recommended for undergraduate students)</b>	
<b>Academic Calendar:</b>	<a href="#">Graduate Academic Calendar</a>  <a href="#">Undergraduate Academic Calendar</a>	

## EXCHANGE STUDENT ACADEMICS

<p><b>Academic Areas of concentration:</b></p>	<p><b>Graduate:</b></p> <ul style="list-style-type: none"> <li>• Entrepreneurship, Finance, Information Systems, Management, Marketing, and Real Estate</li> </ul> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• Graduate Exchange Students can take classes in areas offered outside of the college of business provided they get approval from the department offering the course.</li> </ul> <p><b>Undergraduate:</b></p> <ul style="list-style-type: none"> <li>• Accounting, Entrepreneurship, Finance, Information Systems, Management, Marketing, Real Estate, and Retailing</li> </ul> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• Economics courses are available through the College of Liberal Arts and Sciences but have limited space. Seats in these classes are assigned based on the order that applications are completed.</li> <li>• Accounting courses require evidence that all prerequisites have been met (syllabi and transcript).</li> <li>• Undergraduate Exchange Students can take classes in areas offered by other UF colleges provided they get approval from the department offering the course. These approvals usually take place right before the start of each term.</li> </ul>
<p><b>Class Format:</b></p>	<p><b>Graduate:</b></p> <ul style="list-style-type: none"> <li>• Graduate courses have lectures and group work assignments outside of the classroom. This provides a hands-on learning experience.</li> </ul> <p><b>Undergraduate:</b></p> <ul style="list-style-type: none"> <li>• Lecture style with numerous exams, projects/papers, and group work.</li> </ul>
<p><b>Credit Conversion:</b></p>	<p>Please refer to the academic coordinator at your institution for specific conversion. If you come from an ECTS credit system, we use the ratio:</p> <p>5 ECTS credits= 3 UF credits</p>
<p><b>Grading System:</b></p>	<p>The quality of a student's academic work is measured by means of "grades." "Passing" grades at UF include: A(-), B(+/-), C(+/-), and D(+/-). A grade of "E" designates a "failing" grade at UF (known as an "F" in some schools) but grades lower than a C may be considered failing grades at other universities. Although grade values are standardized at UF, instructors have discretion in deciding grading policies.</p>

## COURSE SCHEDULING & REGISTRATION

<p><b>Choosing Courses:</b></p>	<p>Information about courses, scheduling, and registration can be found on our exchange student web pages:</p> <p><a href="#">Graduate Business Exchange Students</a></p> <p><a href="#">Undergraduate Business Exchange Students</a></p>
<p><b>Number of credits per course:</b></p>	<p><b>Graduate:</b></p> <ul style="list-style-type: none"> <li>Almost all of the graduate business courses are 2 credit hours each. Courses are taught on the module system and are 8 weeks in duration. The fall and spring semesters each have 2 modules.</li> </ul> <p><b>Undergraduate:</b></p> <ul style="list-style-type: none"> <li>Most undergraduate business courses are 4 credit hours. The business school also offers a few 2 credit modular courses each semester.</li> </ul> <p>*Each UF credit corresponds to 15 hours of in-class instruction.</p>
<p><b>Average course load:</b></p>	<p><b>Graduate:</b></p> <ul style="list-style-type: none"> <li>An average course load is 6-7 credits per module. For immigration purposes, students must be registered in 9 total credits for the full semester (both modules)</li> </ul> <p><b>Undergraduate:</b></p> <ul style="list-style-type: none"> <li>An average course load is between 12 and 16 credits per semester. Students can take up to 18 credits in a semester.</li> </ul>
<p><b>Registration Procedure:</b></p>	<p>Students request business courses through an online request form. Each student should identify contingency courses in the case of time conflicts or availability limitations.</p> <p><a href="#">Graduate Course Request Form</a></p> <p><a href="#">Undergraduate Course Request Form</a></p> <p>UF advisors register exchange students for courses and send each student a tentative course schedule prior to the beginning of the semester.</p>
<p><b>Add, Drop, and Withdraw Periods:</b></p>	<p>Students can add/drop courses during the first week of each term and module. Visit the <a href="#">UF academic calendar</a> for specific dates.</p>

## STUDENT LIFE

<b>GLOBAL GATOR GUIDES:</b>	<a href="#">Global Gator Guides</a> welcome international business students to campus and serve as a buddy in the business school throughout the exchange term. Global Gators also host a variety of events on campus and in Gainesville throughout the semester.
<b>NAVIGATORS:</b>	<a href="#">UF Navigators International</a> offers exchange students a UF buddy and trips to areas outside of Gainesville.
<b>TRiP:</b>	The <a href="#">Travel and Recreation Program</a> provides personal growth opportunities through a variety of unique, outdoor recreational experiences in and around Gainesville.
<b>Florida Gators:</b>	The official site for <a href="#">Florida Gator Sports</a> . Students can find out game information and purchase tickets from this website.
<b>Intramural Sports:</b>	<a href="#">Rec Sports</a> offers students the opportunity to participate in a variety of competitive and non-competitive sports leagues and tournaments.
<b>Student Center:</b>	The <a href="#">Reitz Union</a> provides a variety of events and opportunities for students to enjoy, including bowling, game room, free movies, and evening events.
<b>Sports Facilities:</b>	UF offers students a host of <a href="#">recreational facilities</a> , including gymnasiums, pools, and sports facilities on campus.
<b>Student Organizations:</b>	UF students can participate in <a href="#">over 900 student organizations</a> on campus.

