2019 Heavener Leaders Banquet

Save the Date
APRIL 9, 2019
Ben Hill Griffin Stadium
Champions Club

AWARD OPPORTUNITIES

- Submission Requirements for All Awards (Page 1)
- Student Organization of the Year (Page 2)
- New Student Organization of the Year (Page 3)
- Outstanding Program of the Year (Page 4)
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- Most Improved Student Organization (Page 6)
- Student Organization Officer of the Year (Page 7)
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- Citizenship Award (Page 9)
SUBMISSION REQUIREMENTS FOR ALL AWARDS

If you are applying for one or more of the awards listed below, you will create a slide deck and presentation.

- Student Organization of the Year (Page 2)
- New Student Organization of the Year (Page 3)
- Outstanding Program of the Year (Page 4)
- Outstanding Service Project of the Year (Page 5)
- Most Improved Student Organization (Page 6)

In order to apply for these awards, you will need to complete each step below.

1) Submit the online application interest form (due at 11:59PM on February 21st)
   - bit.ly/WSOApp2019
2) Sign up for a time slot to have your application presentation filmed in Heavener Hall (due at 11:59PM on February 21st)
   - bit.ly/WSOPresentation2019
3) Make your presentation (time limit is 15 minutes) during your time slot and submit your final slide deck as a PDF (due at presentation time on February 22nd)
   - Your opening slide needs to include the names of each of the awards above that you are applying for, and you should verbally announce these during your presentation.

If you are applying for one or more of the awards listed below, you will write an essay.

- Student Organization Officer of the Year (Page 7)
  - bit.ly/WSOOOfficer2019
- Student Organization Advisor of the Year (Page 8)
  - bit.ly/WSOAdvisor2019
- Citizenship Award (Page 9)
  - bit.ly/WSOCitizenship2019

In order to apply for these awards, you will need to complete the following

1) Submit the online application form that corresponds with the award you are applying for (see links above). You will attach your essay (required) and any additional letters of support (encouraged) to this form. All applications are due at 11:59PM on February 21st.
STUDENT ORGANIZATION OF THE YEAR

This award is presented to the recognized student organization which, through activities and projects, has had the most significant influence on the WCB and the surrounding community. This award is based on the quality of campus events held, servant leadership endeavors, involvement with campus events, and/or initiative to further advance the education of WCB students beyond the classroom. Nominee must be a recognized student organization in good standing with the Student Activities and Involvement Office.

If you apply for Student Organization of the Year, please plan to include the following in your presentation:

Submission Requirements:

- Answer the following questions:
  - How did these activities impact both the personal and professional development of your members?
  - How did the meetings, activities, and events held by your organization have a positive impact on the greater college community?
  - What qualitative or quantitative evidence do you have regarding your organization’s impact?
  - How does your organization plan to sustain itself in the future?
  - How effectively does the executive board function as a team? Provide evidence where possible.
  - How do the activities that you conduct go above and beyond your organization’s mission/vision/values?

- Include appendix slides at the end of your presentation detailing the following:
  - A list of all past activities from January 2018 to December 2018. In the description for each event, please include the following: date of the event, number of attendees, purpose of each event, and description of each event
  - Membership numbers and roster of membership with names and email addresses (both spring and fall semesters)

Selection Process & Criteria:

An organization will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:

- Does this organization focus programming on the development of personal and professional skills for their members?
- Does this organization and its activities add value to the HSB community?
- Is there evidence that this organization provides experiences that support its mission and values?
- Is there evidence of significant program impact through quantitative or qualitative metrics?
- Is there evidence this program will continue to grow, progress and sustain itself in the future?
- Is there evidence of a strong organizational leadership, officers or executive members?

APPLICATION INTEREST FORM

DUE FEBRUARY 21 AT 11:59PM

FOR QUESTIONS, PLEASE CONTACT CHRISTINA HERNANDEZ
AT CHRISTINA.HERNANDEZ@WARRINGTON.UFL.EDU

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NEW STUDENT ORGANIZATION OF THE YEAR

This award is presented to the student organization which has been a registered organization less than two academic years and has increased its membership, involvement with campus life, and its activities from the previous year.

If you apply for New Student Organization of the Year, please plan to include the following in your presentation:

Submission Requirements:

✓ Objective of organization, list of goals, and plans for improvement.
✓ How the organization has improved from last year – provide measurable metrics to quantify improvements, if possible.
✓ Number of members from this year and last year
✓ Describe the unique value your organization offers
✓ Describe your organization’s increase in either of the following:
  • Number of programs between this year and last year.
  • Significant improvement in quality or innovative change to current programs.
✓ Answer the following questions:
  • How did these activities impact the personal and professional development of your members?
  • How did the meetings, activities, and events held by your organization have a positive impact on the greater college community?
  • How does your organization plan to sustain itself in the future?
  • How does the executive board effectively function as a team? Provide evidence, if possible.
  • How do the activities that you conduct go above and beyond your organization’s mission/vision/values?
✓ Include appendix slides at the end of your presentation detailing the following:
  • A list of all past activities from January 2018 to December 2018. In the description for each event, please include the following: date of the event, number of attendees, purpose of each event, and description of each event
  • Membership numbers and roster of membership with names and email addresses (both spring and fall semesters)

Selection Process & Criteria:

An organization will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:

• Does this organization provide a unique value proposition?
• How effectively has the organization grown and increased from the previous year?
• How does this organization contribute to leadership development within the college?
• Is there evidence of this organization’s service to the college and community?

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OUTSTANDING PROGRAM OF THE YEAR

This award is presented to the WCB organization which sponsored the most innovative project or program which primarily benefited the members of the organization, college, or university. This can be a one-time event or an ongoing program. Projects or programs that took place between January 2018 and completed by December 2018, are eligible for consideration.

If you apply for Outstanding Program of the Year, please plan to include the following in your presentation:

Submission Requirements:
✓ Objective of organization, list of goals.
✓ List the projected outcomes and strategic goals of the program.
✓ A detailed explanation of this program’s significance to the college community.
✓ The number of students who were impacted by this program.
✓ Collaboration with other student organizations or College departments
  • If collaboration is indicated, please include a description of the nature of the collaboration and how often it occurred.
✓ Answer the following questions:
  • What is innovative or creative about the program?
  • How did this program impact the professional/personal development of your members?
  • How does the program foster dynamic and inclusive growth for your members?
  • How did the program have a positive impact on the greater college community?
  • What qualitative or quantitative evidence do you have regarding your program’s impact?
  • How does the program go above and beyond your organization’s mission/vision/values?
  • How does the executive board effectively function as a team? Provide evidence, if possible.
✓ Include appendix slides at the end of your presentation detailing the following:
  • A copy of the program’s budget and expenses

Selection Process & Criteria:
A program will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:
• Does this program focus on the development of personal and professional skills for their members?
• Does this program foster dynamic and inclusive growth in its members?
• Is there evidence that this program provides experiences that support its mission and values?
• Is there evidence of significant program impact through quantitative or qualitative metrics?
• Did the organization provide evidence of positive and impactful events?
• Is there evidence that the organization’s leadership has worked cohesively to execute their program?

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OUTSTANDING SERVICE PROJECT OF THE YEAR

This award is presented to the student organization which recognizes a responsibility to give their time and energy to improve their community. Any project that provides support to the Gainesville community will be considered. The project should be a one day or ongoing community service project not simply a fundraiser. Projects taking place between January 2018 and December 2018 are eligible for consideration.

If you apply for Outstanding Service Project of the Year, please plan to include the following in your presentation:

Submission Requirements:
✓ List the projected outcomes and strategic goals of the program.
✓ The number of members who participated in this project.
✓ Who and how many people benefited from this project (list of membership participation.)
✓ A detailed explanation of this program’s significance to the college community.
✓ What is innovative or creative about the program?
✓ A copy of the program’s budget and expenses.
✓ Collaboration with other student organizations or College departments.
  • If collaboration is indicated, please include a description of the nature of the collaboration and the number of times.
✓ Answer the following questions:
  • How did this project impact the personal and professional development of your members?
  • How does the program foster dynamic and inclusive growth for your members?
  • Describe ways that the project incorporated reflection for members
  • How did the project have a positive impact on the greater college community?
  • What qualitative or quantitative evidence do you have regarding your project's impact?
  • How does the project support or relate to your organizations mission/vision/values?
✓ Include appendix slides at the end of your presentation detailing the following:
  • A copy of the program’s budget and expenses
  • List of members who participated, with names and email addresses

Selection Process & Criteria:
A project will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:
• Does this project focus on the development of personal and professional skills for their members?
• Does this project foster dynamic and inclusive growth in its members?
• Is there evidence that this project provides experiences that support its mission and values?
• Is there evidence of significant project impact in the UF or Gainesville community using quantitative or qualitative metrics?
• Is the service project facilitating reflection and action that is representative of intentional community service

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Most Improved Student Organization

This award is presented to the student organization that has improved from last year using measurable metrics. It also requires the organization to provide a strategic plan, goals, and objectives for their programs.

If you apply for Most Improved Student Organization of the Year, please plan to include the following in your presentation:

Submission Requirements:

- Objective of organization, list of goals, and plans that lead to improvement
- How the organization has improved from last year – provide measurable metrics to quantify improvements, if possible
- What steps were taken with strategic planning to set goals, objectives and make these improvements?
- The increase in number of programs between this year and last year
- Number of members from this year and last year
- Answer the following questions:
  - How did these activities impact the professional and personal development of your members?
  - How did the meetings, activities, and events held by your organization have a positive impact on the greater college community?
  - What qualitative or quantitative evidence do you have regarding your project’s impact?
  - How does the project support or relate to your organizations mission/vision/values?
  - How does your organization plan to sustain itself in the future?
  - How does the executive board effectively function as a team?
- Include appendix slides at the end of your presentation detailing the following:
  - A list of all past activities from January 2018 to December 2018. In the description for each event, please include the following: date of the event, number of attendees, purpose of each event, and description of each event
  - Membership numbers and roster with names and email addresses (for this year and last year)

Selection Process & Criteria:

An organization will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:

- Does this organization focus programming on the development of personal and professional skills for their members?
- Does this organization and its activities add value to the HSB community?
- Is there evidence that this organization provides experiences that support its mission and values?
- Is there evidence of significant program growth through quantitative or qualitative metrics?
- Did the organization provide evidence of positive and impactful events?
- Is there evidence that the organization leadership has worked cohesively to create growth in the program?

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STUDENT ORGANIZATION OFFICER OF THE YEAR

This award is presented to a WCB student organization officer who has made significant contributions to their organization and has exceeded the basic requirements of their position. Both self-nominations and other nominations are encouraged.

Explain why you believe that this student should be considered for Student Organization Officer of the Year. Please include the following on your application:

Submission Requirements (Answer the following questions):
✓ In no more than two pages double spaced, please address the following:
  • How the officer supported the goals and mission of the organization.
  • Concrete examples of how the officer’s actions, efforts, and contributions significantly benefited the organization and/or were beyond the scope of their duties.
  • How the officer displayed leadership, teamwork, and commitment.
  • The overall impact of the officer’s service to the organization, college, or community.
✓ Letters of support are encouraged, but not required. Maximum of two letters, each limited to one page.
✓ If you are also applying for awards that require filming, please do not address this award in your presentation.

Selection Process & Criteria:
An Officer will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:
  • Does this officer support the goals and mission of the organization?
  • Is there evidence of the officer’s actions, efforts, and contributions that significantly benefit the organization beyond the scope of their duties?
  • Is there evidence of this officer’s service to the organization, college or community?
  • Is there evidence this officer displayed leadership, teamwork and commitment?

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This award is presented to a WCB student organization advisor who has gone above and beyond the basic requirements of a club/organization advisor.

If you submit a nomination for Student Organization Advisor of the Year, please plan to include the following in your presentation:

**Submission Requirements:**

- In no more than two pages double spaced, please address the following:
  - Description of this advisor’s service to the organization, college, or community.
  - How the advisor supports the goals and mission of the organization.
  - How the advisor contributes to leadership development within the organization.
  - How the advisor supports the organization through attending or participating in meetings and events. Please be specific about the number of meetings and events the advisor has participated in.
- Letters of support are encouraged, but not required. Maximum of two letters, each limited to one page.
- If you are also applying for awards that require filming, please do not address this award in your presentation.

**Selection Process & Criteria:**

An Advisor will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:

- Does this advisor support the goals and mission of the organization?
- How does this advisor contribute to leadership development within the organization?
- Is there evidence of this advisor’s service to the organization, college and community?
- Is there evidence of this advisor supporting the organization through attending or participating in meetings and events?

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The Citizenship Award recognizes the student organization that exemplifies good citizenship to other student organizations and the greater WCB student organization community.

Explain why you believe that your organization or the nominated organization should be considered for the Citizenship Award. Please include the following in your application:

Submission Requirements:

✓ In no more than two pages double spaced, please offer examples of the organization’s commitment to improving the WCB student organization community, including:
  • Co-sponsorship or collaborative events that the organization has initiated (including dates, descriptions of events, number of attendees, and the role of each organization in the events.)
  • BCC events the organization has participated in, including: Business Bash, Warrington Wednesdays, and other BCC sponsored events.
  • Community service events the organization has planned and/or participated in.
  • Any additional efforts the organization has made to assist other student organizations and increase camaraderie among student organizations.

✓ Letters of support are encouraged, but not required. Maximum of two letters, each limited to one page.
✓ If you are also applying for awards that require filming, please do not address this award in your presentation.

Selection Process & Criteria:
An organization will be selected for this award by a selection committee consisting of Heavener staff members. Applicants will be selected based on the following criteria:

• Does this student organization demonstrate citizenship on a consistent basis?
• Is there evidence of the organization's collaboration with other groups?
• How actively has this organization participated in BCC sponsored events?
• Is there evidence of this organizations' commitment to community service
• Is there evidence this organization has assisted other groups and increased camaraderie in the WCB student organization community?

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