Rooms 240, 250 User A/V Instruction Manual

This manual provides instruction on the following tasks: Use Power Point Mode Manually Select PC Monitor for Projection Project an HDMI Laptop on the Screen Project a VGA Laptop on the Screen Use AirMedia to Project Laptop Select and Adjust Audio Sources Use Microphone Ending Class

Use Power Point Mode

1. Press Touch Panel to begin class. The computer will turn on automatically.



2. Press "PowerPoint Mode".



3. PowerPoint Mode will display the right hand monitor on both projectors.

Manually Select PC Monitor for Projection

1. Press Touch Panel to begin class. The computer will turn on automatically.





3. Select "PC Monitor 1" or "PC Monitor 2" under desired projector.



4. Logon to Computer and use the computer as you normally would.

Project an HDMI Laptop on the Screen

1. Press Touch Panel to begin class. The podium computer will turn on automatically. You can turn it off manually later if you wish or just ignore it.





3. Select "Laptop HDMI" under desired projector.

Return		Sources		8:56 AM
	Current Source: PowerPoint	Current Source:	Current Source: PowerPoint	
	Video Bourses PC Monitor 1 PC Monitor 2 Lantano VGA	Audio Sturres	Vide Bourses PC Monitor 1 PC Monitor 2 Lanton VGA	
	Laptop HDMI Document Camera AinNedia	AirMedia	Laptop HDMI Document Camera AinNedia	
	Select the video source You may	you wish displayed. The audio will auto change the audio source manually if yo	matically get selected. su wish.	

- Plug HDMI Cable into Laptop. This may require an adaptor (dongle) depending on the configuration of your laptop. The cables are located in a cubby between the monitors.
- 5. Turn on Laptop. The system will recognize the laptop.

Project a VGA Laptop on the Screen

1. Press Touch Panel to begin class. The podium computer will turn on automatically. You can turn it off manually later if you wish or just ignore it.





3. Select "Laptop VGA" under desired projector.

Return	Sources	6:56 AM
	Current Source: PowerPoint Current Source:	
	Video Bources PC Video Bources PC Monitor 1 Audio Bources PC Monitor 1 PC Monitor 2 PC PC Monitor 2 Laptop VGA Laptop VGA Laptop VGA	
	Laptop HDMI Comment Camera AirMedia Camera AirMedia	
	Select the video source you wish displayed. The audio will automatically get selected. You may change the audio source manually if you wish.	

- 4. Plug VGA Cable into Laptop. The cables are located in a cubby between the monitors.
- 5. Turn on Laptop. If no image appears use function keys or display controls to select display.

Use AirMedia to Project Laptop

1. Press Touch Panel to begin class. The podium computer will turn on automatically. You can turn it off manually later if you wish or just ignore it.





3. Select "AirMedia" under desired projector.



4. Air media will be projected on the screen. Type the IP Address into the address bar of a web browser on your laptop, press enter.



5. Download and install the appropriate client for your laptop. It installs quickly.

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	CRESTRON	Air Media	
	Statement of the local division of the local	Device Administration	
	Download AirMedia Utility Software		
	Client for Windows 🏼 🖉 Download	Client for Mac Sownload	
	(Requires Windows 8 / 7 / Vista / XP)	(Requires OS X 10.5 ~ 10.8)	
	Remote View		
	Copyright © 2014. All Rights Reserved		
in the year haven't started firefo	n in a while. Do you want to clean it up for a fresh, like-new experience? And	by the way, welcome back!	Reset

6. When prompted enter the code into the AirMedia Application and click "Connect". If the connection fails re-enter the code and try again.



Select and Adjust Audio Sources

- Normally audio sources switch automatically to the video source selected. Sometime you may want a different audio source. To do so:
 - a. Press "Sources" at the bottom of the touch panel.



b. Select desired audio source under "Audio Sources" Menu.



- 2. If you are having problems hearing sound from the system
 - a. Check muting and volume on home page of touch panel.



b. Check muting and volume on the computer/source and application.

Use Microphone

- 1. Turn on Microphone.
- 2. Select Mic icon on touch panel.

	Home	8:55 AM
Current Source:	Welcome	Current Source: Blank Projector
	The audio has not been selected.	
	To select Audio or Video press the Sources Icon.	<u> </u>
	If you need help call the TAC 273-0248	J
	RouarBoint Mode	Current Source:
Φ	End Class	

3. Unmute/adjust mic level.



4. If needed unmute or adjust volume on home page of touch panel.



Ending Class

- 1. Please shut down the system when you are done. This saves the college money. Press "End Class".
- 2. Confirm that you really want to end the class.

For Immediate Assistance Call TAC at 273-0248