GENERAL FACULTY MEETING
AGENDA | MONDAY, FEBRUARY 28, 2022 | 10:00AM | ZOOM

1. Minutes from Dec 7, 2021 Faculty Meeting for approval
2. College update (Saby)
3. College procedures and guidelines (Gary)
4. Associate Dean of Research position (Saby)
5. Travel & Expenses (Gary)
6. Use of Honor Lock (Gary)
GENERAL FACULTY MEETING
MINUTES | TUESDAY, DECEMBER 7, 2021 | 3:00PM| ZOOM

1. The Minutes for the October 5, 2021 General Faculty Meeting was presented to the faculty. A motion was made and seconded to approve the minutes as distributed.

2. A Draft of the WCB Strategic Plan was presented by Rich Lutz as an information item. Discussion took place and faculty and staff were encouraged to reach out to him for questions, comments, or recommendations.

3. The UG Committee voted to approve the “UG - Sales Internship MAR 4XXX”. The item was sent to faculty using the UF voting site which resulted in one vote to discuss and approve at a regular meeting. This item was presented to the faculty for discussion. A motion was made and seconded and the item was approved as distributed.

![UG - Sales Internship MAR4XXX results]

4. Other Business - none

5. College Report (Gary McGill)

A new procedure for voting on curriculum items was discussed. Going forward all curriculum items will be presented to the faculty using the UF Voting site. This online voting process should allow for a quicker turn around on moving items through the system. Faculty can still request that an item be discussed at a regular faculty meeting.

A new procedure for scheduling faculty meetings to once or twice a semester will be implemented. The meetings will be offered as zoom but may be switched to in person as needed. Also, more meetings could be scheduled as necessary.

GRADUATE FACULTY MEETING (Immediately following the General Faculty Meeting)
MINUTES | TUESDAY, DECEMBER 7, 2021 | 3:00PM| ZOOM

1. The Minutes for the October 5, 2021 Graduate Faculty Meeting was presented to the faculty. A motion was made and seconded to approve the minutes as distributed.

2. Other Business - none
FYI. Nothing new, but worth a reminder. Thanks.

Gary McGill, PhD, CPA (Texas)
J. Roy Duggan Professor
Senior Associate Dean
   Director, Fisher School of Accounting
   Director, Hough Graduate School of Business
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Currently, the countries which require additional vetting include: Afghanistan, Balkans, Belarus, Burundi, Central African Republic, China, Crimea Region of Ukraine, Cuba, Democratic Republic of the Congo, Cyprus, Eritrea, Fiji, Haiti, Iran, Iraq, Cote d'Ivoire, Lebanon, Libya, Lebanon, Liberia, Myanmar (formerly Burma), North Korea, Syria, Rwanda, Republic of the Sudan (Northern Sudan), South Sudan, Somalia, Sri Lanka, Russia/Ukraine, Venezuela, Vietnam, Yemen, Zimbabwe.

Please share this information with any of your faculty, staff or students who may travel outside
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Thank you for your assistance to help ensure that UF follows export control regulations for equipment, so travel becomes a little less stressful.

Asset Management
property@admin.ufl.edu
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Dear Warrington Faculty,

As we get close to the start of Mod 4, I want to remind you that the college will continue to pay for Honorlock through the entire Spring semester (Mods 3 & 4), only if you are teaching hyflex or providing recordings to students who prefer to continue to stay remote. Warrington is neither suggesting nor recommending you continue to accommodate students. Rather, we are opting to provide some consistency for faculty who prefer to accommodate students who are still testing positive or concerned about being in the classroom. This option for remote testing will not continue through the summer terms or indefinite future (unless, as always, you teach in a fully online program).

Consequently, please be aware of the following:

1. If you have videos from prior terms that do not include student audio/video, you may use those recordings to accommodate students who miss class.
2. Nothing has changed regarding office hours. It was and will remain appropriate to offer students a virtual office hours option (Zoom, MS Teams, etc.). Students may request an in-person meeting, but you can hold such meetings in an alternative location (e.g., outside).
3. Most of our classrooms have the technology to teach HyFlex and almost all our classrooms have the technology to record class sessions.

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All, This information was provided back in 2020, but a reminder is in order. Thanks, Gary

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All, Based on a recent audit of our expenditures, it appears that we (and the College) have been interpreting the meal limit amounts incorrectly (based on the October 2019 guidance issued). As noted below, “Entertainment” dinners are limited to $75 per person, including tax and gratuity. See table below with this information.

You might think that a recruiting dinner or dinner with a visitor would fall under a business dinner rather than an entertainment dinner. The rules state: “Business events should generally occur during normal business hours and be located in a facility accommodating to the event purpose. This generally does not include theatres, restaurants, drinking establishments, or other locations not conducive to carrying on a business purpose. Alcohol should only be consumed in accordance with the UF Policy on Alcohol and not exceed 30% of the total cost of food and drink.”

Accordingly, our dinners fall under the “entertainment” category and are limited to $75 per person, including tax and gratuity. (Also note the limit on gratuity at 15%.)

More detail on this policy along with definitions can be found at: https://www.uff.ufl.edu/docview/?docid=1960

Gary McGill, PhD, CPA (Texas)