

## **Warrington College of Business (WCB)**

### **Teaching Committee Meeting Minutes**

1/13/2022 2:30 pm

Attendees (via Zoom):

Asoo Vakharia (Chair)

Don Monk

Siân Morgan (Secretary)

Meg Leroy

Alex Settles

Drew Bulawa (attended the first 15 minutes of the meeting)

James Parrino

Natalie Calvo

Absent:

Catherine Weng

The Committee briefly reviewed the criteria for the selection of Awardees for the teaching and advising awards.

The Committee next discussed the inconsistency in the teaching and advising packages received from nominees and noted that many packages were not in line with the guidelines provided by Gary McGill, Senior Associate Dean or with the University's rigid structure regarding the required topics and maximum page numbers that must be included (the Undergraduate Teaching Award Portfolio Guidelines are attached as an example).

The Committee also discussed that it is more difficult for faculty to evaluate the Advising award packages than the Teaching Award packages and that the distinction between teaching and advising is significant.

Based on these discussions, several recommendations stemming from the committee discussions are as follows:

- Future applications for all awards should be submitted using a structured outline. Such an outline should mirror the criteria stated in the document circulated by Dean McGill to the committee. To facilitate the process by which nominees/applicants can put together an application for an award, the College should consider providing a template similar to that used by faculty when submitting their annual evaluation. The format of such a document could mirror the attached two documents which all applicants are required to complete when they apply for the University level Undergraduate Teaching Award.

- Since clear metrics for assessing applications for the advising awards do not exist, the Committee recommends that the committee membership be expanded to include: (a) a previous awards winner in this category (one who is of course ineligible to receive the award); and (b) a Direct Supervisor of Advisors (e.g., Vice Dean of the Heavener School or Program Director).
- Since certain other instructional staff (e.g., instructional designers) do not fit into the Teaching or Advising categories, it might be beneficial to add a separate WCB award to recognize the efforts and contributions of such staff members.

The Committee next reviewed the rankings of the Graduate Teaching, Graduate Advising and the Undergraduate Teaching & Advising nominees, which were submitted by all Committee members to the Chair of the Committee prior to the meeting. As the Committee received excellent candidates for both Undergraduate Teaching and Advising Awards, the Committee decided to offer 1 Undergraduate Teaching and 1 Undergraduate Advising Award. After much discussion, the Committee made the following recommendations:

- Graduate Teaching Award: Robert Carnes
- Graduate Advising Award: Andrea Kim
- Undergraduate Teaching Award: Dennis DiPasquale
- Undergraduate Advising Award: Larah Doyle

Since the Committee's rankings for the two Undergraduate Advising Award were extremely close, the Committee would like to recommend that the Administration consider awarding a second Advising Award for Allison Gatsche.

The Committee also voted to nominate Dennis DiPasquale for the University Teaching Award and Larah Doyle for the University Advising Award.

Meeting was adjourned at 3:35 pm.

Minutes submitted by Siân Morgan, Secretary