

Specialized Graduate Programs Committee Meeting Minutes  
9/18/08; 10:00 a.m.

Attending: David Ling (Chair)  
Roger Blair (by phone)  
Debbie Garvin  
Praveen Pathak  
Amir Erez  
Selcuk Erenguc

Not attending: Dave Brown and Alan Sawyer

The Associate Dean, Erenguc Selcuk discussed with the committee the purpose and function of the committee: to make recommendations to the faculty regarding new courses and other curriculum changes and to serve as an overall quality control review for all the Specialty Master's Programs.

Selcuk also gave the committee an update on recent developments in the various specialized graduate programs. Currently the Hough Graduate School of Business is developing an MSM program with the College of Pharmacy which will be an online program with a health related concentration. Also the Hough Graduate School of Business is continuing to offer new and refined Career Service programs for all graduate business students. In addition, Selcuk informed the committee of funding opportunities, supported by the Hough endowment, for a wide variety of academic purposes, including support for new courses in the various graduate business programs, funds to pay for outside speakers, and funds to purchase data and software. Selcuk said to expect a call for proposals. .

The committee reviewed the new course proposal from the Information Systems and Operations Management Department: QMB 6941, Internship. This is an off-campus internship intended to provide students with career-related experience not attainable in a classroom situation. Course credit for the internship, maximum of 2 hours, is limited to employers willing to provide an experience to students in the area of information technology and/or supply chain management.

The procedures to obtain program credit for an off-campus internship starts with the student submitting an Internship Credit Approval Form after obtaining a job offer, with details of the off-campus internship. The internship will be approved by the Director of Admissions & Student Services of the Department of Information Systems and Operations Management after discussion with both the student and the potential employer regarding the job details of the internship.

To receive credit, the Internship Employer must complete an evaluation of the student's performance on the internship. This is an S/U course.

The Committee discussed the value of granting credit for on-the-job training, and concluded this was a valuable option for students, although some concern was expressed by committee members about our ability to monitor the true value of the internship experience. The Committee suggested that the Internship Course also require a one-page summary from the

student outlining their job responsibilities with a summary of the value of the internship to their graduate program and an overall evaluation of the internship experience. The Committee asked that the ISOM Department report the total number of credit hours required for the MS-DIS degree. This would be presented as an informational item prior to the vote of the faculty.

The new course proposal was unanimously approved by the Committee.

Finally, the Committee discussed the value of having the Director of each of the Specialized Masters' Programs make a short presentation to the Committee. This would help the committee evaluate the issues that come before the committee during the year. The Committee agreed this was a good idea and David Ling will seek to arrange a meeting in late October with Mindy Kraft, the Director of the MSM and MAIB programs.

Meeting was adjourned at 11:00 a.m.

Minutes approved by Committee members.

Minutes submitted by Deborah Garvin, Committee Secretary