

Minutes
MBA Committee
Warrington College of Business

March 4, 2004
1:30-3:00 p.m.
Dean's Conference Room, Bryan Hall

Members attending: Kenny Chang, Steve Shugan, Michael Ryngaert, Ginny Maurer, Sandra Kramer, Rich Romano (chair)

Also attending: Alex Sevilla

The Chair, Romano, called the meeting to order at about 1:30 p.m. There were no additions to the agenda, but Romano asked that we reorder the agenda to move voting items forward. There were no objections.

Agenda items:

1. Approval of the minutes of January 26, 2004. These minutes, which were distributed in advance, were approved.
2. Law XXX The Law and Ethics of Corporate Governance. Romano moved approval subject to correction of an addition error in the grade scheme. Chang seconded. Motion to fully approve the course as a MBA course for credit toward the MBA degree passed.
3. DIS Concentration/Certificate and Supply Chain Certificate (See attached Vakharia memo)
 - a. ISM 6257 and ISM 6258. Romano moved, Maurer seconded a motion to approve the proposed courses ISM 6257 (currently offered as ISM 6930 Intermediate Business Programming) and ISM 6258 Advanced Business Applications for MBA students to receive credit toward their degrees.
 - b. Changes in the Decision and Information Science certificate, the Decision and Information Science concentration, and the Supply Chain Management concentration. Proposed changes in these certificates and the concentration, including deletions and additions, were approved.
4. Clarification. Romano moved that henceforth courses approved by the MBA committee for an MBA concentration also be regarded as approved for MBA students to receive credit toward their degree. Maurer seconded. Motion passed.
5. MBA Foundation Review. Sevilla explained the result of a survey of One Year Option B students indicating that many of them would have appreciated some form of review of certain course materials, specifically finance, accounting, and statistics. After significant discussion and consideration of option, the committee agreed that Alex will request from the departments a short reading list with description of crucial topics that should be mastered for success in each MBA concentration. The list will be compiled by the MBA Program and provided to student accepted into Option B. The committee thinks that this

course of action would be superior to a Foundations Review, mainly because student are likely to vary significantly in the topics, in any, in which they would benefit from a review.

6. Another clarification. The committee voted favorably (with no stated opposition but one abstention) to recognize all courses that have been approved as counting toward credit in the MBA degree and currently listed under one or more MBA concentrations to be officially courses counting toward the concentration(s) as listed (except for "Special Topics" courses). The intent of the committee is to endorse the current list of courses for MBA concentrations in light of incomplete records as to whether the MBA Committee had in fact approved all courses as counting toward the concentrations.
7. Sports Administration. The committee support the status quo for the Sports Administration concentration, thus maintaining the concentration with courses listed, none of which count for MBA credit toward the degree (See attachment), On the list of concentrations provided to students, the Program will clarify that these courses do not count toward the MBA degree.
8. The committee agreed that the curriculum for the Miami program that is under development be approved by the MBA committee in as much as it deviates from our existing MBA programs.
9. MBA policy on course waivers. The MBA policy on waivers of core MBA courses was tabled until the next meeting.
10. The meeting was adjourned at 3:25 p.m.
11. At about 11:30 Ryngaert moved, Romano seconded, that the meeting be adjourned. Motion passed. Meeting adjourned.

Respectfully submitted,

Virginia Maurer
Professor and Scribe