

Breakout Rooms

- This is TEAM work space only (not a large private study room for one/two)
 - *A team that needs a breakout room may bump an individual out*
 - *Reservations made by faculty/staff take precedence over an individual or team and reserve the right to ask people to move*
 - *Reserved rooms will have a sign on the door indicating the date and time of the reservation*
 - *If a student plans to take an exam in a breakout room, the student must have a faculty or staff member make a reservation for the room*
- Designed for 2- 3 hour blocks only – no breakout room squatting
 - *Respect that many others want/need to use these rooms*
- Furniture may NOT be moved from breakout rooms
- Upon departure, turn off LCD TVs, clean white boards, dispose of all trash/paper