

Warrington College of Business
Heavener School of Business
Fisher School of Accounting
Hough Graduate School of Business

100 Bryan Hall
PO Box 117150
Gainesville, FL 32611-7150
352-392-2398
352-392-2086 Fax
<http://warrington.ufl.edu/>
john.kraft@warrington.ufl.edu

**GENERAL FACULTY MEETING
AGENDA | THURSDAY, OCTOBER 22, 2015 | 3:00 p.m. | HOUGH 120**

1. The April 15, 2015 General Faculty Meeting Minutes is presented for approval by the faculty.
2. Dr. Paul Davenport, New Faculty Senate Chair will speak to the faculty.
3. The **Teaching Committee** proposes that the faculty approve a policy requiring every “regular course” taught in the College (i.e., not independent studies, thesis credits, etc.) to have a course website using the University’s LMS (currently Canvas).

Course Website Policy presented for approval by the faculty:

Every course taught in the Warrington College of Business Administration shall have a course website utilizing the University’s current Learning Management System (LMS) for e-learning. At a minimum, the course website must contain the current semester’s course syllabus and instructor contact information.

Rationale: In the College’s current strategic plan, “Lead in the use of innovative instructional delivery” is one of our six overarching goals. Having an accessible and functional website for every course we teach is consistent with that goal. In general, as the University has moved to standardize the e-learning efforts across campus, students have become accustomed to using the LMS and expect to see their courses displayed there. Indeed, the impetus for the proposed policy emanated from comments made by student representatives on the committee (one each from BSBA, MBA, and MAcc), who expressed concern that not all of their courses had LMS websites. These sites are relied upon for quick reference to course requirements and deadlines, especially when students are “on the go.” The University has a syllabus requirement (<http://www.registrar.ufl.edu/staff/policies.html>) that states in part, “Instructional faculty are expected to post their course syllabi to a student-accessible website and submit a copy to the department office to document compliance.” Far and away the most “student-accessible” website is an LMS website appearing in e-learning. For all of these reasons, the Teaching Committee recommends immediate adoption of this policy. The University has a basic template available for faculty use, and the College Center for Teaching, Learning and Assessment has instructional designers who can assist faculty in creating their LMS websites.

4. WCB By-Laws:
Current: Ex-Officio:and the Director of Student Services of the MBA Program (non-voting)
Proposed: Ex-Officio:and the Directors of Student Services of the MBA Program (non-voting)
Rationale: To reflect ex-officio members to include both MBA Directors of Student Services
5. Other Business
6. Dean’s Report

GRADUATE FACULTY MEETING *(Immediately following the General Faculty Meeting)*
AGENDA | THURSDAY, OCTOBER 22, 2015 | 3:00 P.M. | HOUGH 120

1. The April 15, 2015 Graduate Faculty Meeting Minutes is presented for approval by the faculty.
2. The **MBA Committee** proposes that the faculty approve the removal of QMB 5304 as a required course.

Rationale: The MBA program currently has two statistics courses required for the degree, one is an introductory statistics course (QMB 5304) and the other is designed specifically for graduate business students to utilize inferential statistics in the business environment. Based on an evaluation of the curriculum and course work required to achieve desired learning outcomes, the MBA curriculum committee determined the content in QMB 5305 was sufficient for the MBA degree. Further, the curriculum committee determined that the necessary content from QMB 5304 to prepare students for QMB 5305 could effectively be covered by building the content into an already required "boot camp" that takes place during orientation (we would add necessary statistics basics to math and accounting basics). The MBA curriculum committee plans to implement a course to replace QMB 5304 that focuses more heavily on quantitative decision tools that will provide critical learning outcomes for the students and the companies that hire them. In the short-term, an approved elective will be offered to students in place of QMB 5304. In the long-term the curriculum committee will evaluate this replacement course to determine if it or a new course will best meet the needs of the students. This would also apply to major code BTR.

3. The **Specialized Graduate Programs Committee** proposes that the faculty approve a prerequisite change for the course ISM6236 "Business Objects I".

Current Prerequisites: ISM6215, ISM6222, and ISM6259

Proposed Prerequisites: ISM6215, ISM6222, and **ISM6258**

Rationale: ISM6258 fits better with the contents of the course

4. Other Business
5. Dean's Report

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GENERAL FACULTY MEETING

MINUTES | WEDNESDAY, APRIL 15, 2015 | 2:00 p.m. | HOUGH 120

1. A motion was made to approve the February 20, 2015 General Faculty Meeting Minutes. The motion was seconded and the faculty voted to approve the minutes as presented.
2. A motion was made to approve the following items as presented by the Undergraduate Committee. The motion was seconded and the faculty voted to approve the following item.

Course change:

Prefix: GEB 2011
Course title: Introduction to Business
Effective term: Summer B 2015
Credit/contact Hours: from 3 to 1
Course Description:

from: This course serves to introduce students to the business world by focusing on the functions of business and management within a free enterprise system.

to: This course serves to introduce students to the business world by focusing on various disciplines within business and management. Students will also be introduced to personal and professional development opportunities that enhance career preparedness.

3. The WCBA faculty were asked to vote on whether they approve that staff in the Center for Teaching, Learning, & Assessment are appointed as sub-account administrators with the following permissions to support faculty within Canvas. Currently the permissions are disabled for university sub-account administrators. A motion was made to approve the sub-account administrator roles in canvas. The motion was seconded and approved by the faculty. A suggestion was made for the Teaching Committee to address the topic in the fall semester.

Sub Account Administrator Role in Canvas

| Course & Account Permissions: | Implications |
|---|--|
| View and Edit Grades | Sub-account admins would have the ability to view student grades, edit the gradebook, and make adjustments at the request of the faculty to assist with structure of the gradebook, assignments, and quizzes. While the technical ability to change individual student grades would be present, this is no change from the assistance that sub-account admins have provided in the past using Sakai. |
| Moderate discussions (delete / edit other's posts, lock topics) | Sub-account admins would be able to assist faculty to prepare discussion posts, and edit or delete problem posts at the request of the faculty. Note that this does also provide the opportunity for admins to override instructor decisions about Discussions and to edit instructor words and comments, but this is no change from the current settings in Sakai. |
| View the answer matrix in Quiz Submission Logs | This allows sub-account admins to assist faculty with student quiz submissions. This is a new feature in Canvas that was not available in Sakai. |

4. Other Business - none
5. Dean's Report - none

GRADUATE FACULTY MEETING (*Immediately following the General Faculty Meeting*)
MINUTES | WEDNESDAY, APRIL 15, 2015 | 2:00 P.M. | HOUGH 120

1. A motion was made to approve the February 20, 2015 Graduate Faculty Meeting Minutes. The motion was seconded and the faculty approved the minutes as presented.
2. Other Business - none
3. Dean's Report - none

Attendance: John Kraft, Brian Ray, Tawnya Means, Gary McGill, Selcuk Erenguc, Kenny Cheng, Robert Thomas, Joe Alba, Peter Zubcsek, Haldun Aytug