

**Warrington College of Business Administration**  
Hough Graduate School of Business  
School of Business  
Fisher School of Accounting

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**GENERAL FACULTY MEETING**

**AGENDA | Tuesday, March 16, 2010 | 4:00 p.m. | Stuzin 101**

1. The February 11, 2010 General Faculty Meeting Minutes is presented for approval by the faculty.
2. Other Business
3. Dean's Report

**GRADUATE FACULTY MEETING**

**AGENDA | Tuesday, March 16, 2010 | 4:00 p.m. | Stuzin 101 (*immediately following General Faculty Meeting*)**

1. The February 11, 2010 Graduate Faculty Meeting Minutes is presented for approval by the faculty.
2. The Ph.D. Committee approved the following course changes and requests approval by the graduate faculty.

**Course Changes:**

QMB 7931

- ◆ Change Title:
  - From: Special Topics in Decision and Information Sciences
  - To: Special Topics in Information Systems and Operations Management

QMB 7933

- ◆ Change Title:
  - From: Seminar in Decision and Information Sciences
  - To: Seminar in Information Systems and Operations Management

3. Other Business
4. Dean's Report

**Warrington College of Business Administration**  
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**GENERAL FACULTY MEETING**

**MINUTES | Thursday, February 11, 2010 | 4:00 p.m. | Stuzin 102**

1. The January 12, 2010 General Faculty Meeting Minutes were presented for approval by the faculty. A motion was made to approve the minutes. The motion was seconded and the faculty voted to approve the minutes as distributed.
2. The Undergraduate Curriculum Committee approved the following items and requested approval by the faculty. A motion was made to approve these items. The motion was seconded and the faculty voted to approve the new course, the course changes, and the two courses to be retired as presented below.

**New Courses:**

**ENT 4701 – International Entrepreneurship**

- ◆ Credits: 2
- ◆ Prerequisite: ENT 3113 or GEB 3113
- ◆ Description: This is a survey course examining the key elements of the international entrepreneurial venture. Our learning perspective will be that of the global entrepreneur – one whose business is “born global” and who may capitalize upon resources from anywhere.

**Course Changes**

**ISM 3254 – Business Systems 1**

- ◆ Change Description:  
Old: This course introduces the basic tools for building business systems using object-oriented and event-driven programming paradigms. Emphasis will be placed on using Java, C# and J# to illustrate these ideas.  
  
New: This course introduces the basic tools for building business systems using object-oriented and event-driven programming paradigms. Emphasis will be placed on using Java and C# to illustrate these ideas.

**ISM 3255 – Business Systems 2**

- ◆ Change Description:  
Old: This course continues developing the basic tools for building business systems using object-oriented and event-driven programming paradigms. Emphasis will be placed on using C++ to illustrate these ideas.  
  
New: This course continues developing the basic tools for building business Systems using object-oriented and event-driven programming paradigms. Emphasis will be placed on using Java and C# to illustrate these ideas.

### **ISM 4220 – Business Data Communications 1**

◆ Change Description:

Old: This course focuses on how workstations in various environments can communicate with computer-based systems used in business for routine data processing, management reporting systems, and decision support systems. Topics include the convergence of computers and telecommunications in modern businesses, basic data representation problems, the use of local area networks in businesses, office automation applications, using microcomputer-mainframe systems for reporting and decision making, and strategic management questions relating to business goals, long range planning and budgeting.

New: This course focuses on various aspects of telecommunication systems, the use of local and wide area networks, the internet, wireless technologies and distributed systems for decision making and strategic management questions relating to business goals, long-range planning and budgeting.

### **ISM 4330 – Information Systems and Operations Strategy**

◆ Change Prereq:

Old: None

New: ISM 4113, ISM 4210 & ISM 4220

### **RMI 3011 – Risk & Insurance**

◆ Delete Course (The insurance major was last conferred Fall 2004.)

### **RMI 4305 - Risk Management**

◆ Delete Course (The insurance major was last conferred Fall 2004.)

3. David Sappington presented the updated Promotion and Tenure Guidelines for approval by the faculty. (The guidelines included recommendations made at the last faculty meeting). A motion was made to approve the updated guidelines. The motion was seconded and the faculty voted to approve the guidelines as presented at this meeting.
4. Andy Naranjo presented the College By-Laws for approval by the faculty. This item was discussed at the last meeting and no additional changes were recommended. A motion was made to approve the by-laws. The motion was seconded and the faculty voted to approve the College By-Laws as presented at this meeting.
5. Other Business - no items were presented
6. Dean's Report – no items were presented

A motion was made to adjourn the General Faculty Meeting. The motion was seconded and the meeting adjourned at 4:10 p.m.

**GRADUATE FACULTY MEETING**

**MINUTES | Thursday, February 11, 2010 | 4:00 p.m. | Stuzin 102**

1. The January 12, 2010 Graduate Faculty Meeting Minutes were presented for approval by the faculty. A motion was made to approve the minutes. The motion was seconded and the faculty voted to approve the minutes as distributed.
2. Other Business – no items were presented
3. Dean's Report
  - University adopted the RCM effective Summer B B/C.
  - Tuition may be going up 15%.
  - The President mentioned there may be a 3% raise package.

A motion was made to adjourn the Graduate Faculty Meeting. The motion was seconded and the meeting adjourned at 4:18 p.m.

Attendance: John Kraft, Selcuk Erenguc, Brian Ray, Gary McGill, Gary Koehler, M. Nimalendran, Andy Naranjo, Jane Douglas, Robert Emerson, Bill Rossi, Harold Benson, Richard Lutz, David Sappington, Stan Smith, Joe Alba, Lyle Brenner

**PART 1: TO BE COMPLETED BY THE INSTITUTION**

Institution: <b>University of Florida</b>	Institutional Code: <b>001535</b>	Instructional Unit or Department Name, Department Code: <b>Information Systems and Operations Management - 011707000</b>
Current SCNS Course Identification:		
Discipline (SMA) <u>1 1 1</u> Prefix <u>Q M B</u> Level <u>7</u> Course Number <u>9 3 1</u> Lab Code _____		
Institution's Course Title: <u>Special Topics in Decision and Information Sciences</u>		

**PART 2: REQUESTED ACTIONS**

Terminate Current Course <input type="checkbox"/> Yes	Date Termination Effective: _____
NEW SCNS Course Identification: (Complete all appropriate areas)	
NEW Discipline (SMA) _____ Prefix _____ Level _____ Course Number _____ Lab Code _____	
NEW Institution Course Title (if applicable): <u>Special Topics in Information Systems and Operations Management</u>	
EFFECTIVE TERM AND YEAR FOR CHANGES: <u>Summer 2010</u>	

Other Items to Change	Change From	Change To
Amount of Credit		
Contact Hour Base or Head Count		
Prerequisites/Corequisites (This form does not update ISIS or registration prerequisite checking.)		
Change of Course Description (Course syllabus must be attached):		Mark any changes that apply: Rotating Topic <input type="checkbox"/> yes <input type="checkbox"/> no S/U Only <input type="checkbox"/> yes <input type="checkbox"/> no Repeatable for Credit <input type="checkbox"/> yes <input type="checkbox"/> no

Department Contact, Telephone Number, Email Address and PO Box:	(Date)
<b>Pat Brawner, 846-1374, brawner@ufl.edu, PO 117169</b>	
College Contact, Telephone Number, Email Address and PO Box:	(Date)
<b>Sharon Haughton, 273-3225, sharon.haughton@warrington.ufl.edu</b>	

**PART 3: TO BE COMPLETED BY THE FACULTY DISCIPLINE COMMITTEE REPRESENTATIVE**

Approved Course Classification (Prefix, Number, Lab Code): \_\_\_\_\_  
 If not the same as recommended by institution, please explain:

SCNS Course Title (if new): _____
Decade Title (if new): _____
Century Title (if new): _____
Signature, Faculty Discipline Committee Representative
Date

## **COURSE TERMINATION OR CHANGE TRANSMITTAL FORM ♦ INSTRUCTIONS FOR COMPLETION OF PARTS 1 & 2**

The Course Termination or Change Transmittal form is used for transmitting the following course information to the Statewide Course Numbering System (SCNS):

1. Prefixes and numbers of courses which will no longer be offered by the institution.
2. Additional course information to be recorded in the SCNS inventory.
3. Supporting documentation for review by the Faculty Discipline Coordinator for possible reassignment of prefix and course number.  
**[NOTE: Major revisions in course content will require a new course number assignment. Please terminate the current course and add the new course.]**

All information requested on this form is necessary for the efficient and timely maintenance of the SCNS inventory. Thus, all items on Part I must be completed before it is forwarded to the Florida Department of Education (DOE). An updated course syllabus must be attached in cases where course content has changed or a new prefix or number is requested.

### **Part 1**

The following instructions and definitions are provided to clarify items to be completed on the Course Termination or Change Transmittal form.

**Instructional Unit or Department Name/Department Code:** Academic unit and code number of department responsible for teaching the course. Use the complete name, not abbreviations or acronyms.

#### **Current SCNS Course Identification:**

**Discipline (SMA):** A three-digit code representing a broad Subject Matter Area. This code can be obtained from the SCNS handbook.

**Prefix:** A three-letter code indicating placement of a course within the discipline.

**Level:** A one-digit code preceding the course number which indicates the level (e.g., freshman, sophomore, etc.) at which the course is to be taught. This number is to be recommended by the institution according to state and institutional policy.

**Course Number:** A three-digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles.

**Lab Code:** This code is left blank if the course is a lecture course (has no laboratory component). The letter "C" may be used to indicate a combination of lecture and laboratory. An "L" indicates a laboratory course for which there may or may not be an associated lecture course. The "L" may also be used for a course which is laboratory only.

**Contact Hours:** "Base" contact hours are determined by dividing the total number of classroom meeting hours per semester by the number of weeks in the semester. For example:

$$\frac{8 \text{ (hours class meets per week)} \times 4 \text{ (number of weeks class meets)}}{16 \text{ (number of weeks in semester)}} = \frac{32}{16} = 2 \text{ Base Contact Hours}$$

"Headcount" contact hours are determined by dividing the average number of hours the instructor meets with one student during the semester by 3 times the number of weeks in the semester. For example,

$$\frac{1 \text{ (average number hours per student)} \times 16 \text{ (number weeks in semester)}}{3 \times 16 \text{ (number of weeks in semester)}} = \frac{16}{48} = .33 \text{ Headcount Contact Hours}$$

**Institution's Course Title:** The title of the course as it currently appears in the catalog.

### **Part 2 Requested Actions**

**Terminate Current Course, Effective Date:** Check the "yes" box if the course is to be terminated and enter the effective term and year after which the course will no longer be offered.

**Course Change Information:** If changes are to be made in a course's identification, list changes only. All changes may affect the course prefix and number. All changes are subject to approval of the appropriate Faculty Discipline Coordinator based on the SCNS taxonomy and classification system.

**Change of Course Description:** Provide a brief narrative description of the content of the course as it will appear in the catalog. A course syllabus including a course outline of major topics must be attached for changes to courses and changes to course content.

**Effective Term:** Provide term and year in which the change or termination will be first effective.

**Prerequisites/Corequisites:** Indicate prefix and number or content of courses and other requirements that must be satisfied prior to enrollment in this course or concurrently with this course.

**Change Course Title:** Provide the title of the course as it will appear in the catalog.

**Mark any changes to status:** Mark 'yes' or 'no' if changing a course to/from Rotating Topic, S/U Grading Only or Repeatable for credit.

**Department Contact:** Name, phone and PO Box number.

**College Contact and Telephone Number:** Name, phone and PO Box number.

#### **Approvals:**

Submit completed form using the online tracking system to approval.ufl.edu. Appropriate approvals and notifications will be made through the online tracking system. Signature and date indicating approval of the college-level curriculum committee or, if no such committee exists, approval of the college.

#### **Department Chair**

**College Dean:** Approval of the college-level curriculum committee or, if none exists, approval of the college.

**Graduate Dean:** All graduate level courses must be approved by the Graduate Curriculum Committee.

#### **Do Not Complete** Part II.

Should you have questions concerning the completion of this form, call the Office of the University Registrar at 392-1374, ext. 7237. Call the Graduate School at 352-392-1282 for questions concerning graduate courses. Questions concerning operation of the online system should be emailed to approval@ufl.edu.

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Current SCNS Course Identification:		
Discipline (SMA) <u>1 1 1</u> Prefix <u>Q M B</u> Level <u>7</u> Course Number <u>9 3 3</u> Lab Code _____		
Institution's Course Title: <u>Seminar in Decision and Information Sciences</u>		

**PART 2: REQUESTED ACTIONS**

Terminate Current Course <input type="checkbox"/> Yes    Date Termination Effective: _____
NEW SCNS Course Identification: (Complete all appropriate areas) NEW Discipline (SMA) _____ Prefix _____ Level _____ Course Number _____ Lab Code _____ NEW Institution Course Title (if applicable): <u>Seminar in Information Systems and Operations Management</u>
EFFECTIVE TERM AND YEAR FOR CHANGES: <u>Summer 2010</u>

Other Items to Change	Change From	Change To
Amount of Credit		
Contact Hour Base or Head Count		
Prerequisites/Corequisites (This form does not update ISIS or registration prerequisite checking.)		
Change of Course Description (Course syllabus must be attached): Historical foundations and evolutionary development of concepts in information systems and operations management, emerging problems and future trends.		Mark any changes that apply: Rotating Topic <input type="checkbox"/> yes <input type="checkbox"/> no S/U Only <input type="checkbox"/> yes <input type="checkbox"/> no Repeatable for Credit <input type="checkbox"/> yes <input type="checkbox"/> no

Department Contact, Telephone Number, Email Address and PO Box: <b>Pat Brawner, 846-1374, brawner@ufl.edu, PO 117169</b>	(Date)
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**PART 3: TO BE COMPLETED BY THE FACULTY DISCIPLINE COMMITTEE REPRESENTATIVE**

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**[NOTE: Major revisions in course content will require a new course number assignment. Please terminate the current course and add the new course.]**

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#### **Department Chair**

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**Graduate Dean:** All graduate level courses must be approved by the Graduate Curriculum Committee.

#### **Do Not Complete** Part II.

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