PREPARE /prəˈper/ To make ready beforehand for a specific purpose, as for an event or occasion, or career.

“It’s better to look forward and prepare than to look back and regret.” —Jackie Joyner-Kersee
**Prepare** /proˈper/ To make ready beforehand for a specific purpose, as for an event or occasion, or career.

Begin to utilize the tools available to you to best prepare for the next step in the journey...that is securing an internship or full time job.

**Deliverables:**

- **Complete**
  - Complete Career Success Program *(if not completed)*
  - Read Business Career Services Career & Industry Guides
  - Meet with Career & Academic Peer Mentors (CAPs) to:
    - Practice elevator pitch
    - Update resume / cover letter / LinkedIn profile
    - Conduct mock interview
    - Create internship search strategy
  - **Secure a Summer Internship** *(Sign up for GEB4941)*
  - Consider: Apply to a company sponsored summer leadership conference or program

**Fall Engagement** *(attend at least 4 events):*

- **Complete**
  - Warrington Alumni Café
  - **Career Showcase** *(Career Fair)*
  - Heavener Career Week
  - Company information sessions and networking events *(multiple offerings)*

**Spring Engagement** *(attend at least 4 events):*

- **Complete**
  - Heavener Career Week
  - Warrington Alumni Café
  - “How to succeed in your internship” workshop
  - Company information sessions and networking events *(multiple offerings)*
  - **Career Showcase** *(Career Fair)*