

Honors Thesis Submission Guidelines

- You are submitting an undergraduate thesis to request graduation with high or highest honors; it must reflect the caliber of work.
- The Thesis Submission Form should be secured with your thesis as the first page. This form **must** be completed with a typewriter or computer; it is available for downloading at www.honors.ufl.edu. **Handwritten forms will not be accepted.**
- When you complete your Thesis Submission Form, pay special attention to the Key Words entry, as these will be the words by which your thesis may be found in the index. Think of these words as instrumental in leading a potential reader to your thesis.
- Your thesis should be stapled or secured with a binder clip. We discourage binders and folders, as they will be discarded when the theses are filed on microfiche.

Honors Abstract Guidelines

- Please have your advisor review your abstract for organization, content, grammar, and spelling before you submit it.
- Your abstract should begin with a definitive statement of the problem or project treated by your thesis. The purpose, scope, and limit of the thesis should be clearly delineated. Then, as concisely as possible, describe research methods and design, major findings, the significance of your work (if appropriate), and conclusions. The abstract should be 100-200 words.
- Students whose thesis involves "creative" work such as original fine art, music, writing, theatre, film, or dance should describe process and production, indicating the forms of documentation on file as "thesis" materials.
- **Type your abstract into the space allotted on the Submission Form.**

Honors Thesis Submission Form

Author: _____ UF ID: _____

Thesis Title: _____

Date: _____ Length: _____ pages

Bibliography: Yes ___ No ___ Illustrated: Yes ___ No ___

Copies Available: Hard Copy___ Microfilm___ Diskette___ Other: _____

College (i.e. Fine Arts, Engineering): _____

Thesis Advisor: _____

Advisor's Dept.: _____

Is your thesis or any part being submitted for publication? Yes___ No___

If any part has been accepted for publication, please indicate where: _____

Key Words (Provide five key words): _____

Abstract (100-200 words):