

NAME _____

UF ID # _____

CLASS/COLLEGE/MAJOR (e.g. 3BA/FIN) _____

TELEPHONE _____

E-MAIL _____@UFL.EDU

When submitting a petition, you must include a) a detailed explanation of why you are requesting an exception to college policy and b) written documentation that supports your explanation. If you are petitioning to have a pre-requisite waived, you must obtain the Department Chair and the instructor's signature. The committee will not review incomplete petitions.

The Undergraduate Petitions Committee meets at least twice a week. Results will be available in three working days from the time you submit the petition. After that time, you may pick up the petition in the Undergraduate Programs Office in 267 Stuzin Hall. If you prefer to have your petition returned to you by mail, you must attach a self-addressed, stamped envelope with your petition when you submit it for review. **Petition decisions will not be given over the telephone.**

Please use the reverse side of this form for your explanation. Attach all written documentation to this petition. Denied petitions may be appealed in writing **ONLY** if new documentation and new information are provided.

This petition is for . . . Fall _____ Spring _____ Summer _____

___ Admit to _____ major below 3.0 UT GPA

___ Change major to _____

___ Register for more than 18 credits

___ College probation extension – Petitioning due to:
 UF GPA Core GPA Major GPA

___ Apply for Admission/Readmission after the deadline
MUST have copies of all transcripts w/ documentation.

___ Universal Tracking extension – Petitioning due to:
 GPA Courses GPA & Course CLAST

___ Drop course w/ drop form attached (only needed for
 third or more lower- or upper-division drops)
 _____ LD drop _____ UD drop

___ Waive 30 hour residency (for 4BAs only)

Course(s): _____

___ Waive summer hours (for 4BAs who have no summers
 remaining. Must submit with documentation)

___ Prerequisite waiver for _____

___ Other _____

I am missing _____

WARRINGTON COLLEGE OF BUSINESS USE ONLY

Approved Denied Deferred Date _____

