

# FSOA COURSE DROP PETITION

*For Instructions Please See Reverse Side*

Name \_\_\_\_\_ UF ID \_\_\_\_\_

Phone \_\_\_\_\_ Email: \_\_\_\_\_

College classification this semester \_\_\_\_\_ Date \_\_\_\_\_

Course requesting to drop \_\_\_\_\_ Current registration (hours) \_\_\_\_\_

Reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is my First \_\_\_\_\_ Second \_\_\_\_\_ Other \_\_\_\_\_ petition to drop during my,  1<sup>st</sup> 60 credit hours at UF  
 2<sup>nd</sup> 60 credit hours at UF

**Please complete all of the following:**

Yes  No I am an international student (international students must maintain an enrollment of: graduate classification at least 9 hours and undergraduate classification at least 12 hours).

Yes  No I will view my schedule on ISIS before the end of the drop deadline to confirm that the drop is reflected on my schedule.

Yes  No Are you graduating this semester? (If you checked "Yes" and you are dropping a course, this could potentially affect your graduation).

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

Instructor's Comments:

YES NO

Attending \_\_\_\_\_

Passing \_\_\_\_\_

Fisher School of Accounting Decision:

Approved YES NO

\_\_\_\_\_  
Instructor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Petition Committee Chair

\_\_\_\_\_  
Date

## SUMMARY OF AVAILABLE DROPS:

CLASSIFICATION	NUMBER OF DROPS AVAILABLE
1 <sup>st</sup> 60 hours at UF	2 DROPS
2 <sup>nd</sup> 60 hours at UF	2 DROPS
6AC	1 DROP
3/2 – 7AC	1 DROP*
4/1 – 7AC	1 DROP

*\*NOTE: Unused drops from one classification will not transfer up to subsequent classifications except: if the student has not previously used both of his or her junior and senior drops, then one more drop will be allowed.*

### INSTRUCTIONS:

#### *Undergraduate*

1. Pick up a pink drop form and a schedule change form from the Fisher School.
2. The pink drop form must then be completed by the student and signed by the course instructor.
3. Return the signed form to the Fisher School for approval and signature.
4. The course will not be officially dropped until the **student** has had the schedule change form processed by the Fisher School Office in 210 Gerson Hall before the drop deadline published in the schedule of courses.

#### *Graduate*

1. Pick up a pink drop form and a schedule change form from the Fisher School.
2. The pink drop form must then be completed by the student and signed by the course instructor.
3. Return the signed forms to the Fisher School for its approval and signature.
4. The course will not be officially dropped until the **student** has had the schedule change form processed by the Registrar's Office in 222 Criser Hall before the drop deadline published in the schedule of courses.