
Zachary M. Jones

Zackjones87@gmail.com

3527 SW 20th Ave. Apt. 1512 ♦ Gainesville, Florida 32607 ♦ (904) 556-1331

EDUCATION

Master of Science in Finance May 2009

University of Florida, Hough Graduate School of Business

Bachelor of Science in Business Administration December 2008

University of Florida, Warrington College of Business

Major: Finance

GPA: 3.93 / 4.00

Study Abroad in Chengdu, China May 2007- August 2007

Southwest University for the Nationalities

WORK EXPERIENCE

JPMorgan Chase; Newark, DE

Summer Analyst May 2008 – August 2008

- Worked with the middle office to ensure trade bookings agree between front and back office systems and ultimately the general ledger
- Worked in various areas to research, escalate and clear cash settlement exceptions in a timely manner
- Worked with the businesses and financial control to ensure understanding and sign off of monthly P&L
- Completed the GLRS process and sub-ledger to general ledger reconciliations

University of Florida Athletic Association; Gainesville, FL

Ticket Agent September 2006 – February 2007

- Corresponded with alumni to encourage sizable donations to the UAA
- Kept accurate record of thousands of dollars in tickets sales for all athletic events
- Resolved any administrative errors and customer service issues

Vector Marketing Corporation; Jacksonville, FL

Sales Representative May 2006 – January 2007

- Produced sales of approximately \$15,000
- Participated in advanced training focused on consumer psychology, theories of negotiation, and marketing
- Generated leads, presented products, answered objections, closed sales, and completed orders

LEADERSHIP

Department of Finance, Insurance, and Real Estate; University of Florida

Warrington Finance Scholar / Finance Teaching Assistant May 2007 - Present

- Assisted students with any problems they may have had with the class during office hours
- Prepared and held review sessions prior to each exam
- Participated in a collaborative research project focused on the subprime market with a group of fellow TAs that qualified for an honors thesis
- Attended finance honors courses to discuss current issues in the financial markets, as well as be exposed to academics and industry professionals

Office of New Student Affairs; University of Florida

Florida Opportunity Scholarship Mentor May 2007 – May 2008

- Led a group of seven first generation college students in learning more about the University of Florida, reflecting on their progress, and assessing their plans to move forward with new ideas
- Coordinated weekly meetings, shared common interests, attended relevant events on campus, and other learning opportunities

Alpha Kappa Psi, International Professional Business Fraternity; University of Florida

Treasurer May 2007 – December 2007

- Deployed a new electronic accounting system using QuickBooks to record financial transactions
- Maintained and reconciled all the accounts of the chapter, collected monies owed to the chapter, and paid bills as incurred by the chapter
- Served as the head of the Finance and Audit Committee

OTHER ACTIVITIES

Beta Gamma Sigma International Business Honors Society March 2007 - Present

Symantec Round Table Discussion Board May 2006 – May 2008

USC Marshall School of Business International Case Competition February 2007