

# Matthew D. Kutzer

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## EDUCATION

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|--|----------------------|
| <b>Master of Science in Finance</b>  | <b>May 2008</b>      |
| <b>Bachelor of Science in Business Administration</b>                                    | <b>December 2007</b> |
| <b>University of Florida</b> Warrington College of Business Gainesville FL               |                      |
| ▪ Major: <b>Finance</b> Honors Program at UF   |                      |
| ▪ Undergraduate GPA: <b>4.0/4.0</b>  |                      |
| ▪ Coursework: Financial Accounting, Finance, Equity, Debt, Business & Leadership Writing |                      |

## EXPERIENCE & SERVICE

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|---|---------------------|
| <b>Smith Barney (Citigroup) - Jacksonville FL</b>                     | June 2006-July 2006 |
| ▪ Interned with the Cowford Group (wealth management)                 |                     |
| ▪ Helped set up client-appreciation and client-prospecting events     |                     |
| <b>Reformed University Fellowship Volunteering - Gainesville FL</b>   | 2005-2007           |
| ▪ Built wheelchair ramps for Gainesville residents                    |                     |
| ▪ Served at University Homeless Council dinners                       |                     |
| <b>Florida Leadership Academy Volunteering - Gainesville FL</b>       | 2005-2006           |
| ▪ Neighborhood cleanup, Thanksgiving food drive, bingo at VA hospital |                     |
| <b>Northside Christian Service Center - Jacksonville FL</b>           | 2003-2005           |
| ▪ Put together food baskets at local food pantry                      |                     |
| <b>Habijax - Jacksonville FL</b>                                      | 2003                |
| ▪ Built homes at local Habitat for Humanity                           |                     |

## LEADERSHIP

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|--|------------------------|
| <b>UF Student Finance Group</b>  | August 2006-Present    |
| ▪ <b>VP of Finance</b> (Spring 2007–Present)                             |                        |
| ◦ Oversaw increase in funds of \$5000 from sponsors                      |                        |
| ▪ <b>Director of Finance Committee</b> , founding member (Fall 2006)     |                        |
| ▪ Organized Investment Banking presentation, stock market simulation     |                        |
| ▪ Edited & contributed to newsletter e-mailed to all Business students   |                        |
| <b>UF Students in Free Enterprise (SIFE)</b>                             | August 2006-Present    |
| ▪ Presented with Showcase Presentation Team (February-May 2007)          |                        |
| ◦ Won regional round in Atlanta & competed in national round in Dallas   |                        |
| ▪ Coordinated Salvation Army computer lab project (January-May 2007)     |                        |
| ◦ Taught computer classes at Salvation Army to underprivileged residents |                        |
| ▪ Taught financial concepts at local high school (February-April 2007)   |                        |
| <b>Florida Leadership Academy</b>  | August 2005-April 2006 |
| ▪ Selected for leadership program for top 100 Business sophomores        |                        |

## HONORS

- **National Merit Scholar**; Bright Futures Scholarship funds 100% tuition
- **Anderson Scholar with Highest Distinction** (4.0 GPA in first 2 years)

## ACTIVITIES & SKILLS

- Proficient in Microsoft Office – Word, Excel, Access, PowerPoint
- Honed public speaking with oral presentations & professional Showcase presentations in SIFE
- Piano lessons (1994-2005), play piano in church on occasion; took 7 music courses at UF
- Reformed University Fellowship intramural basketball team; College Republicans softball team