

JASON S. DAY

jasonday@ufl.edu

QUALIFICATIONS

- Excellent problem solving and quantitative skills fostered through experience
- Natural team-builder with high energy level and strong communication skills
- Fluent with Microsoft Excel, Word, Access, Power Point and Front Page

EDUCATION

University of Florida, Gainesville, FL **May 2008**
Warrington College of Business Administration
Master of Science in Business Administration, Finance

West Virginia University, Morgantown, WV **May 2005**
College of Business and Economics
Bachelor of Science in Business Administration, Finance; minor in Economics

EXPERIENCE

American International Group, Inc.
Domestic Brokerage Group (DBG), Berkeley Heights NJ

Analyst, Retrospective Adjustment **June 06 – June 07**
- Interpret legal documents and booking systems to determine adjustability of the account as well as the specific components that the underwriter sold to the insured at inception
- Calculate account components based off these inputs and actual exposure, as given by the audit department, to determine net chargeable premium
- Evaluate current security need, based off detailed loss information from claims administrator, and compare to security on hand in order to return (or request) collateral from the insured
- Coordinate meetings with underwriters, brokers, third party administrators and the insured with regards to resolving issues with high priority accounts

Analyst, Premium Reconciliation **Jan 06 - June 06**
- Responsible for reconciling accounts receivable and security need against cash receipts, invoices, electronic booking records and outstanding balances
- Researched and validated premium bookings and collection records on an account by account basis
- Transferred misallocated premium or loss provision to correct contract years and corresponding ledgers
- Provided booking department and adjuster with an accurate pay-in, security holding and outstanding balance for all commercial accounts
- Trained staff in the process and explained the impact of such efforts on the company's books

Accountant, Cash Collateral Project **July 05 - Jan 06**
- Reconciled \$1.3 billion in MSA balances on DBG's balance sheet as part of a large remediation project
- Validated security holdings on 200 national accounts, specifically cash transactions and loss bookings
- Initiated corrective action through forensic accounting; re-classed cash entries in MSA to match the general ledger, unified policy table and security inventory
- Prepared explanation of process and summary of efforts for presentation to external auditors

ACADEMIC ORGANIZATIONS

Alpha Kappa Psi, Professional Business Fraternity
-Head of Professional Speaker Committee
Finance Club
-Secretary

REFERENCES

References are available upon request.