

Bradley J. Anderson

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2171 Deer Hollow Circle

Longwood, Florida 32779

OBJECTIVE

To obtain admission into a prestigious law school in the southeastern United States

EDUCATION

Bachelors of Science in Business Administration

December 2009

University of Florida, Gainesville, Florida

Major: Finance

Minor: Geography

Grade Point Average: 3.81/4.00

Relevant Business Coursework:

- Equity and Capital Markets
- Financial Management
- Business Finance
- Managerial Economics
- Debt

Financed 100% of tuition through merit based Bright Futures Scholarship

Dean's List Fall 2007, Spring 2008, Fall 2008, and Spring 2009 semesters

PROFESSIONAL EXPERIENCE

Marketing and Business Development Intern

April 2009 – August 2009

Allstate Insurance Company, Lake Mary, Florida

- Worked directly with agency principal to bring in new business and new policies
- Directly responsible for 56 new auto, renters, homeowners, and emerging business policies
- Marketed the agency in the greater Orlando, Florida area to over one hundred apartments, dealerships, and realtors
- Built and maintained professional relationship with over 50 apartment complexes

Financial Planning Intern

April 2008 – August 2009

Certified Financial Group, Longwood, Florida

- Worked directly with Certified Financial Planners in preparing client plans and reports
- Managed client records with Charles Schwab and Fidelity and used Excel to log stock trades for hundreds of clients
- Created and implemented new order processing system, saving the company time and money

Billiard Table Installer

April 2003 – May 2008

Action Billiards, Longwood, Florida

- Installed and leveled hundreds of pool tables for a local company
- Answered business phones and interacted with many different types of customers
- Worked with billiard professionals to become one of the most trusted billiard companies in Orlando, Florida

Financial Transcriptionist

August 2007 – April 2008

Copytalk/University Transcription Services, Gainesville, Florida

- Typed recorded file notes from financial advisors
- Learned efficient ways to maintain and update client records

LEADERSHIP EXPERIENCE

Vice President

August 2009 – Present

Business Gator Association (BGA), University of Florida

- Helped lead weekly meetings of an organization with approximately 80 full time members
- Set up networking opportunities with renowned companies in the local area
- Fund raised enough money to support a free convention to Washington D.C. for 25 members

Co-Director of Community Service

August 2009 – Present

Real Estate Society, University of Florida

- Worked to set up community service events at St. Francis House and Habitat for Humanity
- Involved other organizations on campus to reach community service goals

Treasurer

August 2008 – May 2009

Business Gator Association (BGA), University of Florida

- Reviewed financial statements to determine allocation of \$8,000 for club activities
- Created a yearly budget for the organization and managed cash flows over \$1,000