

## **CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

This section lists all documents needed to apply for admission and financial aid, who should send the documents, number of copies needed, and where to send them.

### **TO: THE ADMISSIONS OFFICE**

Address: University of Florida, P.O. Box 2946, Gainesville, FL 32602-2946

- 1) Complete application for admission online.
- 2) Application fee – Check, money order, or online for \$30.00 payable to the University of Florida.
- 3) Official Transcripts sent directly by **all** colleges and universities attended.
- 4) Official Report of Graduate Record Examination (GRE) scores sent directly by the Educational Testing Service.
- 5) Complete statement of purpose (part of the on-line application)

### **In addition, for international students the following is needed:**

- 6) Official Report of Test of English as a Foreign Language (TOEFL) scores sent directly by the Educational Testing Service. Alternative acceptable exams to the TOEFL include IELTS (International English Language Testing System), MELAB (Michigan English Language Assessment Battery).

### **TO: THE DEPARTMENT OF ECONOMICS**

Address: Graduate Coordinator, University of Florida, PO Box 117140, 224 Matherly, Gainesville, FL 32611-2017 (FAX: 352-392-7860)

- 1) Copies of all official transcripts.
- 2) Copy of GRE scores.
- 3) Copy of TOEFL or other acceptable exam scores and TSE (optional) scores (for international students only).
- 4) Application for Graduate Fellowship or Assistantship.
- 5) Three letters of recommendation sent directly by faculty members on the forms provided. The online application offers an option for the letters of recommendation to be sent to directly to the faculty writing your letters.
- 6) List and description of all mathematics and statistics courses on college and university transcript. Include the title and author of the textbooks used.

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