

## **Warrington College of Business Administration Ph.D. Application Process**

It is important that applicants understand the goals of the departments and how these interface with the application procedure. The objective of each department is to train students to become productive faculty at research institutions. Each year, a department will receive upwards of 50 applications for this training. The department only has the resources to support three to four of these applicants. Therefore, the department wants to gather information that will allow it to select the applicants that are most likely to succeed in its program.

### **Application Deadlines**

- For application deadlines please contact the department representative of the program to which you are interested. This information can be found under Contact Info.
- Applications are accepted one year in advance and should be submitted as soon as possible
- Deadlines represent the final completion of the admissions file

It is the responsibility of the applicant to ensure the timely completion of the application process

### **Directions and Process**

There are two (2) application processes that must be completed:

#### 1. UF OFFICE of ADMISSIONS

Determines eligibility and status for admission to the University of Florida

\$30 Application Fee for first-time applicants

- Application for Admission
- Official Test Scores (*sent to code 5812*)
- Official Transcripts

*International students must submit credentials in the original language accompanied by an English translation and degree statement, if applicable.*

PLUS

- Florida Residency Affidavit U.S. Citizens (and U.S. Resident Aliens) who seek to qualify as a Florida resident for tuition purposes
- Conduct Declaration on the application
- Declaration of Financial Responsibility (international applicants only)

#### **Submit to:**

Graduate Admissions  
201 Criser Hall  
PO Box 114000  
University of Florida  
Gainesville, FL 32611-4000

## 2. DEPARTMENT

Determines qualifications for admission to a degree program

Send copies\* of

- Application (if a web application, then a copy is sent for you automatically)
- Test Scores (not automatic)
- Transcripts (not automatic)

\*See department instructions to determine whether official documents are required.

PLUS

- Statement of Purpose
- Resume
- Letters of Reference

### **Submit to:**

Department Ph.D. Contact (see Departmental Ph.D. pages)