

Resume or Curriculum Vitae (C.V.)

A typical business resume is kept to one page however for admissions purposes we encourage applicants not limit their resume to one page. Students admitted to our program will receive guidance on optimizing a resume.

We want to see all activities since you began college. This should include education, employment, internships, organizations, volunteer work, recognitions and any other special information you feel would tell us more about you. Involvement in extracurricular and community activities is also looked upon favorably since it provides additional insight into the interests, social and ethical awareness and leadership potential of the applicant. Also, provide a brief description about each of the items that are listed. For example, if you volunteer in a hospital or belong to an athletic team or a specific organization, tell us such things as what duties you perform, what position you hold, the time spent in this activity and your responsibilities. Since we rarely interview applicants, it is important to us to get a complete picture of each individual to determine if MSM is a good match for them and that they are a good match for MSM.

There is no place on the online application for you to attach a resume or CV therefore we ask that you e-mail your attached resume to msm@cba.ufl.edu.